

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**August 18th, 2014, 7:00pm
6641 Industrial Parkway (Old Canpar Office Building)**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>SPECIAL PRESENTATION</u>		
	a) The Mayor and Council are offering their congratulations to Jaclyn Salter for receiving a \$1000.00 prize from the Canadian War Museum for her poem What It Was For on this year's theme, Canada and the First World War, as on of the Colonel Douglas H. Gunther History Awards. Jaclyn Salter.pdf		
2.	<u>CALL TO ORDER</u>		
	a) 7:00pm Call to Order	Call the meeting to order	
3.	<u>ADOPTION OF AGENDA</u>		
	a) August 18th, 2014		Adopt agenda
4.	<u>MINUTES</u>		
	a) July 21st, 2014 Minutes - COTW Meeting - July 21, 2014.pdf	Committee of the Whole Meeting Minutes	Adopt the minutes
	b) July 21st, 2014 Minutes - Regular Meeting - July 21, 2014.pdf	Regular Meeting Minutes	Adopt the minutes
	c) July 21st, 2014 Minutes - Special Meeting of Council - July 21, 2014.pdf	Special Meeting to go In-Camera	Adopt minutes
	d) August 8, 2014 Minutes - Special Meeting - 08 Aug 2014.pdf	Special Meeting minutes	Adopt the minutes

5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
6.	<u>UNFINISHED BUSINESS</u>		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report Council.pdf	Verbal reports of Council	THAT all reports of members of Council given verbally at this meeting, be received.
8.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RDKB.pdf	RDKB Representatives Report	THAT the Mayor's report on the activities of the Regional District of Kootenay Boundary be received.
9.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u>		
	a) Chief Financial Officer Memo-CFO- Bill Pepin Request for Basic Electrical Charge Cancellation.pdf	Mr. Bill Pepin and Owners of Riverside Gardens	THAT Council receive for information and discussion.
	b) Chief Financial Officer RFD-CFO- Adopt Policy 804-A1 Tangible Capital Assets.pdf	Policy 804 Tangible Capital Assets revision	THAT Council adopt Policy #801-A1, Tangible Capital Assets
	c) Manager of Bylaw Services RFD-Mgr Bylaw Serv.- Show Cause Hearing 721-65th Avenue.pdf	Show Cause Hearing - 721-65th Avenue	THAT Council consider the Show Cause Hearing request should the property owner appear before Council, and determine the next steps required in obtaining compliance with the City's Unsightly Premises Bylaw No. 1962; And further, should the property owner, choose not to appear, that Council directs staff to deliver a third notice as per the City's Unsightly Premises Bylaw No. 1962, to the executor of the estate, Maureen Shaw, for the property civilly known as 721-65th Avenue, Grand Forks, BC. Whereas the third notice

will advise of a date and time which the City and/or its contractors intend to enter the property to remove and/or secure the structure and any surrounding materials that are in violation of the City's Unsightly Premises Bylaw No. 1962.

- d) Manager of Bylaw Services
[RFD-Mgr Bylaw Serv.- Show Cause Hearing 820-64th Avenue.pdf](#)

Show Cause Hearing - 820-64th Avenue

THAT Council consider the Show Cause Hearing request should the property owner appear before Council, and determine the next steps required in obtaining compliance with the City's Unsightly Premises Bylaw No. 1962;

And further, should the property owner, choose not to appear, that Council directs staff to deliver a third notice as per the City's Unsightly Premises Bylaw No. 1962, to the property owner, Gregory Cherrington-Kelly, for the property civilly known as 820-64th Avenue, Grand Forks, BC. Whereas the third notice will advise of a date and time which the City and/or its contractors intend to enter the property to remove and/or secure the structure and any surrounding materials that are in violation of the City's Unsightly Premises Bylaw No. 1962.

10. **REQUESTS ARISING FROM CORRESPONDENCE**

11. **INFORMATION ITEMS**

- a) Habitat for Humanity
[Habitat Request for City banners.docx](#)

Request for the City to purchase Street Banners to be used as way finding signage to the temporary ReStore location. Staff have determined that the cost of five street banners will cost approximately \$600.00. It will need to be determined whether there are

THAT Council receive for information and discussion.

existing poles and brackets along the requested route.

- | | | | |
|----|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| b) | Roxanna Bolton
Sum. of Info. - Bolton, Roxanna - Site C Dam Concerns.pdf | Site C Dams | Council to receive for information and discussion. |
| c) | Councillor Gary Smith
Sum. of Info. - Councillor Smith Declaration for Contract with City.pdf | Declaration Under Section 107 of the Community Charter - Contract with the City for Pest Control Services | THAT the memorandum, dated July 17th, 2014, from Councillor Gary Smith, outlining that he has provided additional pest control services for the City of Grand Forks at the five Fire Department Halls at an additional \$750.00 plus tax one time charge, inasmuch as there is no other pest control provider in the immediate Grand Forks area, and this be received pursuant to Section 107 of the Community Charter. |
| d) | Hilary Farson
Sum. of Info. - Xplornet to Deliver Broadband Internet to Rural Canadians.pdf | Xplornet to Deliver 25 Mbps Broadband Internet to Rural Canadians | Receive for information |

12. **BYLAWS**

- | | | | |
|----|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a) | Chief Financial Officer
RFD-CFO- Revitalization Repeal Bylaws 1780R, 1881R & 1912R.pdf | The City of Grand Forks Year 2005-2009 Financial Plan Amendment Repeal of Bylaw 1780R, 2014 | THAT Council give first three readings to The City of Grand Forks Year 2005-2009 Financial Plan Amendment Repeal Bylaw No. 1780R, 2014 |
| b) | Chief Financial Officer | The City of Grand Forks Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal of Bylaw 1881R, 2014 | THAT Council give first three readings to the City of Grand Forks Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) repeal Bylaw No. 1881R, 2014. |
| c) | Chief Financial Officer | Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal of Bylaw No. 1912R, 2014 | THAT Council give first three readings to the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal of Bylaw No. 1912R, 2014. |
| d) | Manager of Development and | Water Regulations and Rates | THAT Council give final |

Engineering
[RFD-Mgr Dev & Eng By1501-R Water
Regulations and Rates Bylaw
Repeal.pdf](#)

Repeal Bylaw No. 1501-R

reading to the Water
Regulations and Rates
Repeal Bylaw No. 1501-R,
2014.

- e) Manager of Development and
Engineering &
Manager of Operations

[RFD-Mgr Dev & Eng By1973 Water
Regulations Bylaw, 2014.pdf](#)

Water Regulations Bylaw No.
1973, 2014

THAT Council give final
reading to Water Regulations
Bylaw No. 1973, 2014.

- f) Manager of Development and
Engineering

[RFD-Mgr Dev & Eng By1957-A2 MTI
Amendment.pdf](#)

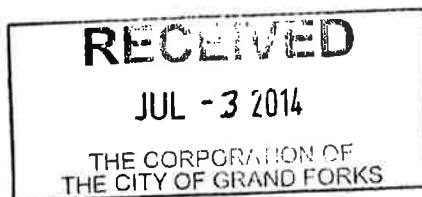
Municipal Ticket Information
Amendment Bylaw No. 1957-
A2, 2014

THAT Council give final
reading to Municipal Ticket
Information Amendment
Bylaw No. 1957-A2, 2014.

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC AND THE
MEDIA**

15. **ADJOURNMENT**



June 16th 2014

OUR FILES: 6507-5-3

Mayor Brian Taylor
P.O. Box 220
Grand Forks, BC
V0H 1H0

Dear Mayor Taylor,

The Canadian War Museum has announced the winners of The Colonel Douglas H. Gunter History Awards – founded in 1998 as the CWM History Awards – to support and encourage senior students to continue their post-secondary studies. It is my pleasure to bring to your attention that one of the winners for 2014 is a student from your city.

Jaclyn Salter from Grand Forks Secondary School has been chosen to receive a \$1,000 prize for her poem *What It Was For* on this year's theme, *Canada and The First World War*, and will have her work posted on our website:

(<http://www.warmuseum.ca/education/programs/the-colonel-douglas-h-gunter-award/>).

The Colonel Douglas H. Gunter History Awards, funded by the Friends of the Canadian War Museum, are but one example of the Canadian War Museum's national outreach efforts in helping Canadians understand their country's military history in its personal, national and international dimensions. Please join us in congratulating Ms. Salter for her contribution in helping us to fulfill this objective.

Yours sincerely,

James Whitham
Director General
Canadian War Museum

100 rue Laurier Street
Gatineau QC K1A 0M8
Canada
museedelhistoire.ca
historymuseum.ca

1 place Vimy Place
Ottawa ON K1A 0M8
Canada
museedelaguerre.ca
warmuseum.ca

FILE CODE
WEY C1 - Canadian War Museum
History Award Recipient

What It Was For

A poem on Canadian enlistment in World War
One

Jaclyn Salter

4/1/2014

It was for the white feather

Handed with accusing eyes and a sneer

By people who didn't realise what it was they were shaming people into.

It was for the hollow bellies

And starving eyes

That stared into another empty bowl and wished for anything to eat.

It was for the stories of glory and fame

Told by people who didn't understand the irony

In *Dulce Et Decorum Est*.

It was for the people who talked of the Germans

As easily squashed bugs,

Cowards that would run from the first gunfire.

It was for the English pride,

The connection to the Motherland

That the French could never quite remind people wasn't theirs to start with.

It was for the easy shrug

Saying *oh, it'll be over by Christmas*

Never realising that it would become a lie.

It was for the reassurance of the quick victory

That didn't account for the letters

That began *It is my painful duty to inform you...*

It was for the prime minister with the strained eyes

Convincing people that forced enlistment was necessary

As mothers sobbed and fathers raged.

It was for the keenness of the seventeen year old boy

Who wanted to travel the world and shoot the bad guy

Not realising the bad guy was another seventeen year old just like him.

It was for the pride in the flag

That even still marked us

As England's to call when necessary

And the men and boys took these reasons
And held onto them as machine guns rattled
And mustard gas reached with ugly tendrils.

And realised eventually
There's no honor in dying for your country
No sweetness in the black spreading across your eyes.

And we remember them who fought for these reasons
Lived by these reasons and died by these reasons.
Lest we forget.

Word Count: 302 (717 with Accompanying Notes)

Accompanying Notes

World War One was a horrifically unique war. Never before 1914 had trench warfare been seen, nor the tank, nor mustard gas. This was a horrific lesson in the sheer brutality that would eventually develop into the face of conflict that the world knows today.

Before this was known, the people who wanted to enlist came in floods. Many of them were young males who wanted to see the world, and saw this as a way to travel for free. The popular conception was that it was just a small conflict, and that the war would only go until Christmas of 1914. However, as the war dragged on, people began realising that this was untrue.

Almost all of the reasons the average person went to war were flawed in some respect, or found to be later on. Fathers who enlisted to help feed their families died, leaving the family struggling just as much in the days before there was any kind of social security net. The white feather, used to shame men not in uniforms, spread like wildfire after originating in Britain and spreading to the other Commonwealth countries.

Prime Minister Robert Borden introduced conscription in 1917, when it was clear that the war would take far more men than originally thought. This infuriated and alienated the French, who had been promised they would not be forced to enlist. This was one of the key moments in the division between English Canada and French Canada and has left a divide that is still evident today.

I have included a reference to Dulce Et Decorum Est by Wilfred Owen, a British war poet who effectively captured the irony in one of the reasons for enlistment- pride in one's country. I find this poem to be one of the most authentic representations of what the fighting was like, as well as an accurate commentary on the differences between the portrayal of the war by the people encouraging enlistment and the actual reality.

In this poem, *lest we forget* has two meanings- the original, reminding people to never forget those who fought and died in the line of fire, and to remember why these people fought, what inspired them to leave to countries they had never seen to fight for people they had never met. Passion, fear, interest, and need are a small section of the near countless reasons people chose to bear arms for Canada, and in doing so put Canada on the beginning steps to sovereignty.

Bibliography

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THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday July 21st 2014, 9:00 AM

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
CORPORATE OFFICER
DEPUTY CORPORATE OFFICER
MANAGER OF DEVELOPMENT AND
ENGINEERING
MANAGER OF OPERATIONS
MANAGER OF BUILDING AND
BYLAW SERVICES

D. Allin
R. Shephard
D. Heinrich
S. Winton

S. Bird
R. Huston

W. Kopan

CALL TO ORDER

MOTION: O'DOHERTY

**RESOLVED THAT THE MAYOR CALLED THE COMMITTEE OF THE WHOLE MEETING
OF JULY 21ST, 2014 TO ORDER AT 9:01AM**

CARRIED.

COMMITTEE OF THE WHOLE AGENDA

Adopt Agenda

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW ADOPTS THE JULY 23RD, 2014 COMMITTEE OF THE
WHOLE AGENDA AS PRESENTED.**

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

Benson Musaev - Mural Committee

Mural Committee presentation of the theme for the mural project.

Mr. Musaev spoke with regard to themes and placement of the murals.

- Propose to paint four sides of the lift station buildings that are located in City Park
- Theme will be the river (a river runs through it)
- Wrapping the river around the lift station

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECEIVES THE PRESENTATION FROM THE MURAL COMMITTEE REGARDING THE THEME FOR THE MURAL PROJECT AND REFER TO THE JULY 21ST REGULAR MEETING FOR DISCUSSION AND DECISION.

CARRIED.

James Wilson, Executive Director of the Boundary Country Regional Chamber of Commerce

(BCRCC) report

Mr. Wilson advised that:

- There was a biz after biz at Neighbours Computers
- The Ambassador Program has started
- The Boundary BC website was revamped and up and running

The Mayor spoke with regard to the All Candidates forums and running them with a different format, as discussed at the Community Engagement session in April.

MOTION: WIRISCHAGIN

THAT THE COMMITTEE OF THE WHOLE RECEIVES THE QUARTERLY REPORT FROM JAMES WILSON, EXECUTIVE DIRECTOR OF THE BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE.

CARRIED.

Urban Systems - Scott Shepherd and Peter Gigliotti

Presentation to take place at the end of the meeting after a short recess.

PRESENTATIONS FROM STAFF

Monthly Highlight Reports from Department Managers
The Chief Administrative Officer reviewed the Manager Reports with Council.

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE MONTHLY ACTIVITY REPORTS.

CARRIED.

Chief Financial Officer
Community Works Fund Agreement 2014-2024

The Chief Administrative Officer advised that the document was provided by the Union Of British Columbia Municipalities and identifies changes to the program. He further advised that the full amount of the cost for water meter installation will be covered by Gas Tax Dollars; pit meters could drive the cost up, and pit meters do increase the cost of the meter installation.

The Mayor advised that the previous two Councils made the decision to put the Gas Tax Funding away over the long term to pay for water meter installation and has saved 1.3 million dollars to date.

The Chief Administrative Officer advised that, if there were to be an injunction and an attempt to nullify the water meter contract, there would be extensive costs associated with this and the subject would be addressed by the City's legal team.

The Mayor received a document from Ms. Karin Bagn.

The Chief Administrative Officer advised that with regard to the Water Regulations Bylaw:

- It was introduced at the COTW meeting on June 23rd
- It has since had one month rest period
- It was open for public feedback at that time
- Typically bylaws do not go onto the website in draft form other than in the agenda packages
- The bylaw has gone through extensive review legally
- The bylaw will receive three readings at the July 21st Regular Meeting and then rest for another month and be brought back for final reading at the August 18th Regular Meeting

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL AUTHORIZE THE CITY OF GRAND FORKS TO ENTER INTO THE COMMUNITY WORKS FUND AGREEMENT 2014-20124 WITH THE UNION OF BRITISH COLUMBIA MUNICIPALITIES AT THE REGULAR MEETING OF JULY 21ST, 2014.

CARRIED.

Manager of Development and Engineering

Riverside Drive Partial Road Closure, disposal and consolidation with 7330 Riverside Drive, to alleviate a 1.8 meter building and canopy encroachment onto the City's right of way.

The Manager of Development and Engineering advised that:

- this is a request for a strata conversion
- this piece of land encroaches onto City property
- the recommendation is to close that piece of land for sidewalk and consolidate it with the owners land as the owner wishes to have strata on it.
- this does not impact the use of the sidewalk as a user agreement would be drafted to keep the use of the sidewalk available to the public.

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO APPROVE THE REQUEST TO CLOSE A 3 METER WIDTH OF THAT PORTION OF RIVERSIDE DRIVE (PORTION BUILDING AND SIDEWALK), BY THE LENGTH OF THE BUILDING BEING 24.4 METERS, LOCATED IN FRONT OF 7330 RIVERSIDE DRIVE AND DIRECT STAFF TO PROCEED WITH THE STATUTORY REQUIREMENTS NECESSARY TO START AND COMPLETE THE ROAD CLOSURE AND CONSOLIDATE, WITH THAT PORTION OF CLOSED ROAD MEASURING 73.2 SQUARE METERS (0.018 ACRES) AND TO CONSOLIDATE THAT PORTION OF CLOSED ROAD WITH PROPERTY LEGALLY DESCRIBED AS LOT 1, DISTRICT LOT 108 & 339"S", S.D.Y.D., PLAN 34642, AND REFER IT TO THE JULY 21ST, 2014, REGULAR MEETING FOR CONSIDERATION.

CARRIED.

Manager of Development and Engineering

Royal Canadian Legion Branch #51 Development Variance Permit Application

The Manager of Development and Engineering reviewed the request with Council and advised that the surrounding property owners were informed of the request and invited to share any concerns with the City and that no one stepped forward to voice any concerns regarding the Royal Canadian Legion Branch #51 Development Variance Permit Application.

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE DEVELOPMENT VARIANCE PERMIT, REQUESTING A SETBACK VARIANCE FROM 20 FEET TO 2 FEET, TO THE ROYAL CANADIAN LEGION BRANCH #51, LOCATED AT 7353-6TH STREET, IN ORDER TO CONSTRUCT A ROOF OVER THE EXISTING OUTDOOR PATIO AREA AND REFER IT TO THE JULY 21ST, 2014 REGULAR MEETING FOR CONSIDERATION.

CARRIED.

Chief Financial Officer
Policy 804 Tangible Capital Asset revision

The Chief Financial Officer advised of the changes and clarification to the policy.

MOTION: WIRISCHAGIN

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL ADOPT POLICY #804-A1-TANGIBLE CAPITAL ASSETS AT THE AUGUST 18TH, 2014, REGULAR MEETING OF COUNCIL.

CARRIED.

REPORTS AND DISCUSSION

PROPOSED BYLAWS FOR DISCUSSION

Chief Financial Officer
Repeal Revitalization Bylaw 1780

This bylaw expires this year and this repeal is a housekeeping exercise to remove the bylaw from the books.

MOTION: SMITH

THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1780R, AT THE AUGUST 18TH, 2014, REGULAR MEETING.

CARRIED.

Chief Financial Officer
Repeal Revitalization Bylaw 1881

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1881R AT THE AUGUST 18TH, 2014, REGULAR MEETING OF COUNCIL.

CARRIED.

Chief Financial Officer
Repeal Revitalization Bylaw 1912

MOTION: SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL
GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1912R AT THE
AUGUST 18TH, 2014, REGULAR MEETING**

CARRIED.

INFORMATION ITEMS

CORRESPONDENCE ITEMS

LATE ITEMS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

QUESTION PERIOD FROM THE PUBLIC

The Mayor advised that comments will be limited to 2 minutes

Karin Bagn

She spoke with regard to:

- water meters

She was advised that she had exceeded her 2 minutes to speak.

The Mayor advised that Council looks forward to receiving her correspondence regarding this matter.

Bill Pepin

He spoke with regard to:

- Strata at Riverside Gardens
- Opposition to the Basic Fee Residential Electricity
- Request for the City to cancel the charge

Mayor Taylor requested a copy of the letter that Mr. Pepin referred to in order for Council and staff to review the document and address concerns appropriately.

Mr. Paul Pinard

He spoke with regard to:

- Thanking the City and Council for their good work around the Good Sam Samboree event
- He requested that Council consider allowing the Good Sam Club to return to the community in 2016

Mayor Taylor complimented Paul on his good work with the Samboree.

Ms. Julia Butler

She spoke with regard to:

- Meters

The Chief Administrative Officer reviewed a report provided by the City's Electrical Engineer on electric and water meters.

Ms. Donna Semenoff

She spoke with regard to:

- Meters and measuring of radiation emitted

Mr. Tom Tripp

He spoke with regard to:

- Radiation levels throughout the Country

Mrs. Beverley Tripp

She spoke with regard to:

- Meters and the reading of her meter when using an electro smog meter to read the meter.

Mr. James Hamilton

he spoke with regard to:

- Water meters

The Mayor recessed the meeting at 10:26am

The Mayor reconvened the meeting at 10:42am

SPECIAL PRESENTATION

Urban Systems - Peter Gigliotti

Waste Water Treatment Plant Assessment

Mr. Gigliotti spoke with regard to the Waste Water Treatment Plant Assessment and advised:

- the approach for the assessment
- the components of the mechanical plant
- lagoons
- condition assessment
- capacity assessment
- compliance assessment
- sludge issues
- the recommended action plan
- cost

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECEIVES THE WASTE WATER STRATEGY AND ASSET MANAGEMENT PROGRAM REPORT, AS PRESENTED BY PETER GIGLIOTTI FOR INFORMATION.

CARRIED.

The Mayor recessed the meeting at 11:44am

The Mayor reconvened the meeting 12:15pm

Urban Systems - Scott Shepherd Asset Management Program Update

Mr. Shepherd advised that:

- this is an update
- this is information to be considered for the 2015 budget process
- the City owns \$127 million in assets
- infrastructure replacement deficit of \$32 million
- the average annual replacement value is \$3.85 million

He spoke with regard:

- to what the City has accomplished to date
- the amount required to be put into reserves each year in order to maintain City assets
- to the financial sustainability gap
- balancing costs and revenues to meet levels of service and plan properly
- essential projects
- risk assessment on linear assets
- next steps; policy direction, capital improvements, financing - closing funding gaps, communications plan

MOTION: SMITH

**RESOLVED THAT COUNCIL RECEIVES THE ASSET MANAGEMENT REPORT FROM
SCOTT SHEPHERD OF URBAN SYSTEMS FOR INFORMATION.**

CARRIED.

ADJOURNMENT

The meeting was adjourned at 1:04pm.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE OFFICER -
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL

MONDAY, JULY 21ST, 2014

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
DEPUTY CORPORATE OFFICER
MANAGER OF OPERATIONS

D. Allin
D. Heinrich
R. Shepherd
S. Bird
S. Winton
R. Huston

GALLERY

PRESENTATIONS

- a) The Mayor and Council offered their congratulations to Jessica McDonald on behalf of her son Isiah McDonald for his accomplishments in baseball.

CALL TO ORDER

- a) 7:00 pm Call to Order

THE MAYOR CALLED THE MEETING TO ORDER AT 7:00PM

CARRIED.

ADOPTION OF AGENDA

The Mayor added 2 late items to the Agenda - under LATE ITEMS

1. A request from the Fall Fair Society requesting permission from Council to obtain a Special Occasion Liquor License for the 2014 Fall Fair
2. Request from Councillor Wyers regarding putting forth a motion to send a letter of congratulations to Miss Jaclyn Salter

- a) July 21st, Regular Meeting Agenda

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL ADOPTS THE JULY 21ST, 2014, REGULAR MEETING AGENDA AS AMENDED.

CARRIED.

MINUTES

- a) June 23rd, 2014
Committee of the Whole Meeting Minutes

MOTION: KROG / KENDEL

RESOLVED THAT COUNCIL ADOPTS THE JUNE 23RD, 2014, COMMITTEE OF THE WHOLE MEETING MINUTES AS PRESENTED.

CARRIED.

- b) June 23rd, 2014
Special Meeting to go In-Camera

MOTION: KENDEL / SMITH

RESOLVED THAT COUNCIL ADOPTS THE JUNE 23RD, 2014, SPECIAL MEETING TO GO IN-CAMERA MINUTES AS PRESENTED.

CARRIED.

- c) June 23rd, 2014
Regular Meeting

MOTION: KROG / WIRISCHAGIN

RESOLVED THAT COUNCIL ADOPTS THE JUNE 23RD, 2014, REGULAR MEETING MINUTES AS PRESENTED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

**a) Corporate Officer's Report
Verbal Reports of Council**

Councillor O'Doherty

He reported that:

- The Grand Forks International Baseball Tournament was impacted by poor weather, but overall the event went very well
- Music in the Park on Wednesday evenings has been very well attended
- He has been meeting with seniors over the past few weeks

Councillor Wirischagin

He advised he had no report

Councillor Smith

He reported that:

- During his time as Acting Mayor on June 24th, he attended the Grand Forks International Baseball Tournament wine and cheese
- He met with the provincial coordinator for WildSafe BC who was very supportive of the Deer Monitoring programming
- He participated in the Canada Day Parade
- He met with The Nature Conservancy who has some funding that they would like to put towards fencing at Lost Lake
- He attended the July 8th Vital Signs meeting
- He attended the July 17th sod turning for the Rotary Spray Park

Councillor Krog

He reported that:

- He would like to request that Council send a letter of thanks to Paul Pinard for his work in bringing the Good Sam Club to Grand Forks and organizing the Samboree.
- He attended a paint ball tournament in town that was very well attended with over 200 participants
- He attended the sod turning for the Rotary Spray Park.

Councillor Kendel

He reported that:

- He attended the Rotary Spray Park sod turning event at City Park on July 17th.
- He attended the Boundary Museum monthly meeting and advised that the museum has completed the new wagon, which was on display on July 1st and will be on display at the August Park in the Park event. He further advised that the

board thanks the City for the kiosk and that Shaw Cable was at the museum filming a piece for TV.

- The Flour Mill Welcome Centre is now open and working with museum staff.
- He missed the Boundary Country Regional Chamber of Commerce monthly meeting, but applauds the work that they do in the community
- Informed Council of the lobster dinner tickets for the Rotary Spray Park fundraiser are now on sale

Mayor Taylor

He reported that:

- The Rotary Spray Park is a wonderful project and that the Rotary Club does some amazing things for the community.
- He would like to see Council participate in other community events and parades, such as Founders Day in Greenwood, and have other neighbouring communities participate in our events.
- The Boundary Museum buildings are a discussion topic right now with the buildings belonging to the City and the artifacts inside them belonging to the museum.

MOTION: KROG / SMITH

RESOLVED THAT COUNCIL DIRECT STAFF TO SEND A LETTER OF THANKS TO PAUL PINARD FOR HIS WORK WITH THE GOOD SAM CLUB 2014 SAMBOREE.

CARRIED.

MOTION: KENDEL / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

**a) Corporate Officer's Report
RDKB Representatives Report**

The Mayor spoke with regard to the West Kootenay Boundary Hospital Report and advised that:

- The Interior Health Association is planning a service review of the health care system in the West Kootenay Boundary area.
- He does not feel that the service review is the right approach to health care for the area
- Council did not want to see too much money set aside for the planning, but they do recommend that money be set aside for the future so that appropriate planning can be done

The Chief Administrative Officer spoke with regard to the Minister Meetings at UBCM and asked Council to consider making a decision on which ministers they would like to meet with this year and the topics of choice.

Council advised that they would like meetings with:

1. Minister of Culture, Sport and Development - Coralee Oaks
 - Asset Management update
2. Minister of Forest and Mines
 - Deer issue
 - Community forests
3. Premier Christy Clark
 - Mental health issue
 - Northern Gateway - economic stimulus

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Manager of Development and Engineering
Proceed RFP for 68th Avenue Paving

The Chief Administrative Officer advised that the Request for Proposal is closed for the paving of 68th Avenue, and that there will be full breakdown of costs in the fall. At this time, it is expected that the water meter installation project will have leftover monies that will be used for this project.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL, BY RESOLUTION, PROCEED WITH THE 68TH AVENUE PAVING PROJECT AND TO FURTHER AMEND THE 2014 FINANCIAL PLAN IN THE AMOUNT OF \$489,000.00 TO BE FUNDED BY CAPITAL RESERVES, GAS TAX MONIES AND BORROWING BYLAW 1923 AT THE JULY 21ST, 2014 REGULAR MEETING OF COUNCIL.

CARRIED.

-
- b) Manager of Development and Engineering
Grand Forks Community Trails Society request for a stewardship agreement

The Chief Administrative Officer advised that this is a partnership approach to the trails and that although there is a small financial piece in this agreement with regard to

insurance, Council would be consulted and need to approve any other expenditures with regard to the Trails Project. He further advised, that at this time, he is not aware if there is a similar agreement with Area D.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL DIRECTS STAFF TO PROCEED WITH THE STEWARDSHIP AGREEMENT BETWEEN THE CITY AND THE GRAND FORKS COMMUNITY TRAILS SOCIETY.

CARRIED.

- c) Chief Financial Officer
Community Works Fund Agreement 2014-2024
The agreement increases opportunities for use.

MOTION: KENDEL / SMITH

RESOLVED THAT COUNCIL AUTHORIZES THE CITY OF GRAND FORKS TO ENTER INTO THE COMMUNITY WORKS FUND AGREEMENT 2014-2024 WITH THE UNION OF BRITISH COLUMBIA MUNICIPALITIES.

CARRIED.

- d) Manager of Development and Engineering
Riverside Drive partial road closure, disposal and consolidation with 7330 Riverside Drive, to alleviate a 1.8 meter building and canopy encroachment onto the City's right of way.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES THE REQUEST TO CLOSE A 3 METER WIDTH PORTION OF RIVERSIDE DRIVE (PORTION BUILDING AND SIDEWALK), BY THE LENGTH OF THE BUILDING BEING 24.4 METERS, LOCATED IN FRONT OF 7330 RIVERSIDE DRIVE AND DIRECTS STAFF TO PROCEED WITH THE STATUTORY REQUIREMENTS NECESSARY TO START AND COMPLETE THE ROAD CLOSURE AND CONSOLIDATION WITH THAT PORTION OF ROAD MEASURING 73.2 SQUARE METERS (0.018 ACRES) WITH PROPERTY LEGALLY DESCRIBED AS LOT 1, DISTRICT LOT 108 & 339 "S", S.D.Y.D., PLAN 34642.

CARRIED.

- e) Manager of Development and Engineering
Royal Canadian Legion Branch #51 Development Variance Permit Application

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL APPROVES THE DEVELOPMENT VARIANCE PERMIT, REQUESTING A SETBACK VARIANCE FROM 20 FEET TO 2 FEET, TO THE ROYAL CANADIAN LEGION BRANCH #51, LOCATED AT 7353-6TH STREET, IN ORDER TO CONSTRUCT A ROOF OVER THE EXISTING OUTDOOR PATIO AREA.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Corporate Services
Estimated cost to holding a referendum outside of an election

MOTION: O'DOHERTY / WIRISCHAGIN

RECEIVE FOR INFORMATION

CARRIED.

-
- b) Good Sam Club
Request to Council to hold the 2016 Good Sam Rally in Grand Forks from June 21st - June 26th, 2016.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL APPROVES THE REQUEST FROM THE GOOD SAM CLUB TO HOST THE 2016 GOOD SAM RALLY IN GRAND FORKS FROM JUNE 21ST - JUNE 26TH, 2016;

AND FURTHER INCLUDE A 10% DISCOUNT FOR THE MUNICIPAL CAMPGROUND FOR THAT WEEK PRIOR TO AND AFTER THE GOOD SAM SAMBOREE.

CARRIED.

-
- c) Wayne Shiloff and John Vabuolas
Jehovah's Witnesses - Request to set up a Public Cart for people to receive free literature in high traffic areas in downtown Grand Forks.

The Chief Administrative Officer advised that there is no bylaw that addresses this currently.

MOTION: WIRISCHAGIN / KENDEL

RECEIVE FOR INFORMATION

CARRIED.

- d) Gene Koch
Cranbrook Area - Water Smart program

MOTION: O'DOHERTY / KENDEL

RECEIVE FOR INFORMATION

CARRIED.

- e) Premier Christy Clark
2014 UBCM - Meeting Requests with the Premier

MOTION: KENDEL / SMITH

RECEIVE FOR INFORMATION

CARRIED.

- f) Minister of Culture, Sport and Community Development

MOTION: O'DOHERTY / KENDEL

RECEIVE FOR INFORMATION

CARRIED.

- g) Rhona Martin - UBCM President
Gas Tax Program Services

MOTION: KENDEL / O'DOHERTY

RECEIVE FOR INFORMATION

CARRIED.

- h) Jim Gustafson
Initiation of a Strategic Plan for the West Kootenay Boundary Regional Hospital
District

MOTION: O'DOHERTY / SMITH

- i) Grand Forks Mural Committee
Request for approval of the theme and confirmation of budget amount for the mural project.

MOTION: KENDEL

RESOLVED THAT COUNCIL TABLE THE MOTION UNTIL AUGUST 18TH REGULAR MEETING WITH THE REQUEST TO HAVE MORE INFORMATION PROVIDED.

There was no seconder for the tabling motion.

Council discussed the request from the Mural Committee:

- request for a budget breakdown for the committee
- could Council compromise on the amount and start with a smaller piece of the project being undertaken and then make a further decision on completing the project.
- approve the theme and ask for budget breakdown at August 18th or special meeting so as not hold up the process

MOTION: SMITH / KROG

**RESOLVED THAT COUNCIL APPROVE THE THEME OF "A RIVER RUNS THROUGH IT" FOR THE GRAND FORKS MURAL PROJECT;
AND FURTHER REQUEST A BUDGET BREAKDOWN FOR APPROVAL.**

CARRIED.

BYLAWS

- a) Manager of Development and Engineering
Water Regulations and Rates Repeal Bylaw No.1501-R, 2014

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS AND RATES REPEAL BYLAW NO. 1501-R, 2014 AND GIVES THE BYLAW FIRST READING.

CARRIED.

-
- b) Manager of Development and Engineering
Water Regulations and Rates Repeal Bylaw No.1501-R, 2014

MOTION: KENDEL / O'DOHERTY

**RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS AND RATES
REPEAL BYLAW NO. 1501-R, 2014 AND GIVES THE BYLAW SECOND READING.**

CARRIED.

-
- c) Manager of Development and Engineering
Water Regulations and Rates Repeal Bylaw No.1501-R, 2014

MOTION: WIRISCHAGIN / O'DOHERTY

**RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS AND RATES
REPEAL BYLAW NO. 1501-R, 2014 AND GIVES THE BYLAW THIRD READING.**

CARRIED.

-
- d) Manager of Development and Engineering and Manager of Operations
Water Regulations Bylaw No. 1973, 2014

MOTION: SMITH / KENDEL

**RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS BYLAW NO.
1973, 2014 AND GIVES THE BYLAW FIRST READING.**

CARRIED.

-
- e) Manager of Development and Engineering and Manager of Operations
Water Regulations Bylaw No. 1973, 2014

MOTION: WIRISCHAGIN / KROG

**RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS BYLAW NO.
1973, 2014 AND GIVES THE BYLAW SECOND READING.**

CARRIED.

-
- f) Manager of Development and Engineering and Manager of Operations
Water Regulations Bylaw No. 1973, 2014

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES THE WATER REGULATIONS BYLAW NO. 1973, 2014 AND GIVES THE BYLAW THIRD READING.

CARRIED.

- g) Manager of Development and Engineering
Municipal Ticket Information Bylaw No. 1957, 2013

MOTION: SMITH / O'DOHERTY

RESOLVED THAT MUNICIPAL TICKET INFORMATION BYLAW NO. 1957 - A2 AS AN AMENDMENT TO MUNICIPAL TICKET INFORMATION BYLAW NO. 1957, 2013 AND GIVE THE AMENDMENT BYLAW FIRST READING.

CARRIED.

- h) Manager of Development and Engineering
Municipal Ticket Information Bylaw No. 1957, 2013

MOTION: KENDEL / O'DOHERTY

RESOLVED THAT MUNICIPAL TICKET INFORMATION BYLAW NO. 1957 - A2 AS AN AMENDMENT TO MUNICIPAL TICKET INFORMATION BYLAW NO. 1957, 2013 AND GIVE THE AMENDMENT BYLAW SECOND READING.

CARRIED.

- i) Manager of Development and Engineering
Municipal Ticket Information Bylaw No. 1957, 2013

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT MUNICIPAL TICKET INFORMATION BYLAW NO. 1957 - A2 AS AN AMENDMENT TO MUNICIPAL TICKET INFORMATION BYLAW NO. 1957, 2013 AND GIVE THE AMENDMENT BYLAW THIRD READING.

CARRIED.

LATE ITEMS

- a) Grand Forks Fall Fair Society
Request for approval of a special occasion liquor license for the Grand Forks Fall Fair from August 22-24, 2014.

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL APPROVE THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE GRAND FORKS AND DISTRICT FALL FAIR FROM AUGUST 22-24, 2014 AT THE DICK BARTLETT PARK SUBJECT TO THE GRAND FORKS AND DISTRICT FALL FAIR OBTAINING THIRD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY; ALL GRAND FORKS AND DISTRICT FALL FAIR LIQUOR PROVIDERS TO HOLD A SERVING IT RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED.

CARRIED.

-
- b) Request from Councillor Wyers regarding putting forth a motion to send a letter of congratulations to Miss Jaclyn Salter for being one of the winners of the Colonel Douglas H. Gunter History Awards. She has been chosen to receive a \$1000 prize for her poem "What It Was For" on this year's theme, Canada and the First World War.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL PRESENT A LETTER OF CONGRATULATIONS TO MISS JACLYN SALTER FOR BEING ONE OF THE WINNERS OF THE COLONEL DOUGLAS H. GUNTER HISTORY AWARDS FOR HER POEM "WHAT IT WAS FOR" AT THE AUGUST 18TH REGULAR MEETING OF COUNCIL.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Mr. Bill Pepin
He spoke with regard to:
- a letter that was submitted on behalf of the Strata at KES 2204 Riverside drive.
The Chief Administrative Officer spoke with regard to the consumption fees.
- Ms. Beverley Tripp
She spoke with regard to:
- the Water Meter Regulation Bylaws
The Chief Administrative Officer advised the Bylaw speaks to extreme measures and explained the rationale behind the punitive measures outlined in the Bylaw. Council always has the authority to act or not act in accordance with a bylaw and most always takes into consideration the circumstances of each case.
- Ms. Donna Semenoff
She spoke with regard to:

- the Water Meter Regulation Bylaws
- access to the contract between Neptune and the City

Mr. Les Johnson

He spoke with regard to:

- the excellent Good Sam Samboree event
- the "float" that occurred last week and didn't get any recognition for the event
- water Meter Regulations Bylaw

ADJOURNMENT

MOTION: O'DOHERTY

RESOLVED THAT THE JULY 21ST REGULAR MEETING ADJOURN AT 8:36PM

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE OFFICER -
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, JULY 21ST, 2014

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
DEPUTY CORPORATE OFFICER	S. Winton
MANAGER OF DEVELOPMENT & ENGINEERING	S. Bird
MANAGER OF BUILDING AND BYLAW SERVICES	W. Kopan

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 1:16pm

IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Adopt resolution as per section 90 as follows:

MOTION: KROG / O'DOHERTY

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER , EMPLOYEE, OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; AND SECTION 90(1)(e), ACQUISITION, DISPOSITION OF EXPROPRIATION OF LAND OR IMPROVEMENTS THAT COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY; AND SECTION 90 (1) (i), THE RECEIPT OF ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE;

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

LATE ITEMS

ADJOURNMENT

a) The meeting was adjourned at 1:22pm

MOTION: O'DOHERTY / SMITH

RESOLVED THAT MEETING WAS ADJOURNED AT 1:22PM

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE OFFICER-
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
FRIDAY, AUGUST 8TH, 2014

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR NEIL KROG

CORPORATE OFFICER/ACTING CAO
CORPORATE ADMINISTRATIVE ASSISTANT

D. Heinrich
D. Popoff

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 10:06 am
-
-

ADOPTION OF MEETING AGENDA

- a) Adopt the Agenda

MOTION: O'DOHERTY / KROG

**RESOLVED THAT COUNCIL ADOPT THE AUGUST 8TH, 2014, SPECIAL MEETING
AGENDA AS PRESENTED.**

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

- a) Benson Musaev - Mural Committee

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL APPROVES THE REQUEST FROM BENSON MUSAEV OF
THE MURAL COMMITTEE TO PROVIDE \$6,000 TOWARDS THE MURAL PROJECT;
AND FURTHER RESOLVES THAT COUNCIL APPROVES THAT THE 2014 BUDGET BE
AMENDED TO REFLECT THE \$6,000 WHICH WILL COME FROM SURPLUS.**

CARRIED.

UNFINISHED BUSINESS

RECOMMENDATIONS FROM STAFF FOR DECISIONS

REQUESTS ARISING FROM CORRESPONDENCE

BYLAWS

LATE ITEMS

ADJOURNMENT

- a) The meeting was adjourned at 10:45 am
-
-

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE ADMIN ASSISTANT –
DAPHNE POPOFF

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: August 18th, 2014
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:


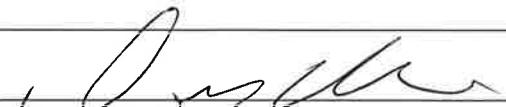
General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**
-

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: August 18th, 2014

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

	
Department Head or CAO	Chief Administrative Officer

MEMORANDUM



DATE : July 25, 2014

TO : Mayor and Council

FROM : Chief Financial Officer

SUBJECT : Request from Mr. Bill Pepin and Owners of Riverside Gardens

At the June 23, 2014 Regular Council meeting, Council received a presentation and request from Mr. Bill Pepin and the owners of Riverside Gardens to change the basic electrical charge to a minimum charge. Please see the attached petition presented by Mr. Pepin.

City electrical charges are separated into two components, the basic charge and the consumption charge. The basic charge is charged regardless of the amount of electricity used. Mr. Pepin would like the City to charge the greater of the basic or consumption charge. This would result in only the basic charge if the consumption charge was less than the basic charge and only the consumption charge if the consumption charge was greater than the basic charge.

Effective January 1, 2014 the basic charge for residential service is \$16.46 per month. The basic charge reflects the fact that it costs money to provide service to customers even if they don't use energy. The basic fee covers the City's fixed costs such as the maintenance of the poles, the wires, and the billing system. These fixed costs are incurred regardless of the amount of energy consumed.

The revenue requirement to provide electrical power must be fully recovered in the rate structure regardless of how the rates are broken into the various components. With consumption remaining constant, eliminating the basic charge would result in an increase in the consumption charge in order to generate the amount of revenue required from the electrical utility.

Both FortisBC and BC Hydro charge a basic charge in addition to consumption to partially cover the fixed costs of running the utility. There are three other municipalities in BC that have their own electrical utility and all three of these utilities also charge the basic charge plus a consumption charge.

I trust this clarifies the intent of the electrical basic charge.

Regards,

A handwritten signature in black ink that reads "R. Shepherd". The signature is written in a cursive, flowing style.

Roxanne Shepherd, BBA CGA
Chief Financial Officer

Owners Strata KAS2204
PO Box 1047
Grand Forks, B.C. V0H 1H0
7129 RIVERSIDE DR.
(RIVERSIDE GARDENS)

July 7/14

Grand Forks City Council
Grand Forks, B.C.

ATT; Mayor & All City Council Members;

Upon review of our "BIMNTH Utilities Invoice" regarding the "Basic fee residential electricity"

We, Owners of Strata KAS2204, are opposed to the "Basic fee residential electricity" charge, of \$32.92

We feel that the "Basic fee" should be a part of the actual consumption use & not as an additional charge, which, actually turns out to be a double charge of the Basic amount of \$32.92 for the electricity used.

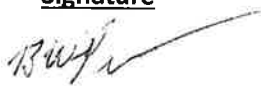
We strongly request that the City Council cancel the Basic fee by-law as an extra charge to the actual consumption & have it as a minimum charge for the bi-monthly consumption use if anybody uses less electricity than that amount.

Name

Signature

Unit#

BILL PEPIN



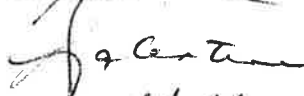
201

BENNIE DRAPER



203

LUIS VALENTINE



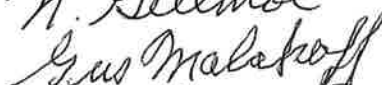
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Nancy Gillmor



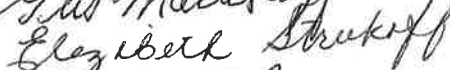
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Gus Malakoff



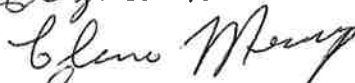
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ELIZABETH STRUKOFF



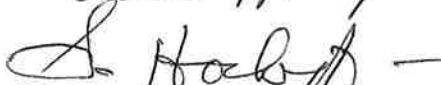
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CLAIRE MURRAY



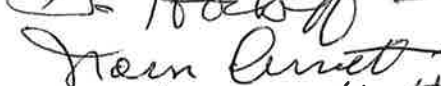
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GEORGE HORKOFF



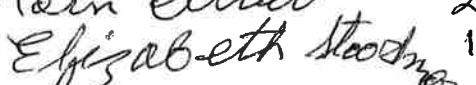
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NORM. ARNOTT



202

ELIZABETH STODOLINOV



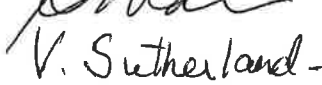
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CATHERINE MANSON



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VALERIE SUTHERLAND



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VICOLA HOLMARTH



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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: July 27, 2014
Subject: Policy 804 Tangible Capital Assets revision
Recommendation: **RESOLVED THAT COUNCIL ADOPT POLICY #804-A1 – TANGIBLE CAPITAL ASSETS**

BACKGROUND:

At the July 21, 2014 Committee of the Whole, Staff introduced Policy 804-A1 Tangible Capital Assets Policy.

This policy is being revised in order to provide clarity with regard to the pooling of assets for furniture, equipment, and technology as seen on Page 7 of the policy. The original policy was unclear if similar assets in this category were to be pooled when the threshold was exceeded in a single purchase or over the entire year. The meaning of the deemed disposition method on Page 7 is also explained at the bottom of the page. Finally, the 'living document' clause was added at the end of the policy to ensure the information recorded is relevant to the City.

Policy #804-A1 – Tangible Capital Assets is now presented for adoption.

Benefits or Impacts of the Recommendation:

General: The revision will clarify the pooling of furniture, equipment and technology to ensure consistency.

Attachments: Policy #804-A1 – Tangible Capital Assets
Policy #804 – Tangible Capital Assets

Recommendation: **RESOLVED THAT COUNCIL ADOPT POLICY #804-A1 – TANGIBLE CAPITAL ASSETS**

OPTIONS: 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT

REQUEST FOR DECISION

— REGULAR MEETING —



3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

THE CITY OF GRAND FORKS			
POLICY TITLE: Tangible Capital Assets		POLICY NO:	804-A1
EFFECTIVE DATE:		SUPERSEDES:	804
APPROVAL: Council		PAGE:	1 of 12

POLICY:

The City of Grand Forks will record, account and disclose of its capital assets in accordance with the Public Sector Accounting Board (PSAB) requirements and this policy.

POLICY OBJECTIVE:

Under the *Community Charter*, the Municipality is required to comply with the financial reporting requirements of the Public Sector Accounting Board (PSAB).

The objective of this policy is to promote sound asset management and accounting for tangible capital assets ("TCA") by establishing a framework for the accounting of the Municipality's TCAs in accordance with PSAB 3150 Tangible Capital Assets. Accordingly, this policy should be considered within the overall context, constraints and requirements of PS3150, which remains the senior authoritative document.

DEFINITIONS

All definitions are taken from PSAB 3150 (as at June 24, 2009) and are included here for ease of reference only; the reader should refer to section 3150 to ensure the definitions remain current.

Tangible Capital Assets: Are non-financial assets having physical substance that:

- Are held for use in the production or supply of goods or services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets,
- Have useful economic lives extending beyond an accounting period,
- Are to be used on a continuing basis, and
- Are not for sale in the ordinary course of operations.

Cost: The gross amount of consideration given up, and directly attributable to, the acquisition, construction, development or betterment of a TCA. Capital grants would not be netted against the cost of the related TCA.

Betterments: A cost incurred to enhance the service potential of a TCA. Service potential is the output or service capacity of the TCA. Service potential may be enhanced when:

- There is an increase in the previously assessed physical output or service capacity,
- Where associated operating costs are lowered,
- The useful life of the property is extended, or
- The quality of the output is improved.

Fair Value: The amount of the consideration that would be agreed upon in an arms length transaction between knowledgeable, willing parties who are under no compulsion to act.

Useful Life: An estimate of either the period over which a TCA is expected to be used, or the number of production or similar units that can be obtained from the TCA. The life of a TCA can extend beyond an asset's useful life to the government. In general the life of a TCA, other than land, is finite and is normally the shortest of the physical, technological, commercial or legal life.

Amortization: A charge to expenditures for the use of a capital asset.

PRINCIPLES

Overarching principles that guide development, interpretation and implementation of the policy.

- The purpose of this policy is for the benefit of the City as a whole; for the users of the City's financial statements and managers of the City's tangible capital assets.
- The cost associated with data collection and storage is balanced with the benefits achieved by users of the data and reports. Materiality and costs vs. benefits is considered.
- The City's capital budget items comply with PSAB 3150 and criteria in this policy.
- All legislation applicable to municipalities will be complied with.
- Financial, operational and information limitations are considered.
- Reporting requirements and deadlines will be met.

POLICY FRAMEWORK

Included in this framework are policies for

- financial accountability
- valuation and measurement
- classification
- recognition

- capitalization thresholds
- segregation and pooling
- work in progress
- write-downs, write-offs, betterments
- amortization
- trade-ins and
- disposal
- presentation and disclosure.

Additional guidelines relating to the purchase and disposal of assets are contained in the City's Contracting Authority and Purchasing Policy 802 and Asset Disposal 804/805.

Financial Accountability

1. Departments are responsible for maintaining tangible capital asset information as provided through the application of these policies.
2. Departments are required to record and report periodic changes in tangible capital assets to the Finance Department consistent with the application of these policies.
3. Departments are required to verify tangible capital assets under their control through the completion of periodic physical counts. A reconciliation of each physical count to the Finance Department's accounting records should be completed as a part of this process.
4. It is policy that physical counts on moveable tangible capital assets are conducted at least annually and verification of non-moveable tangible capital assets be conducted at least every three years.
5. Departments are required to maintain tangible capital information such as location, usage, condition and maintenance records and ensure that proper control of tangible capital assets is maintained.
6. Departments are required to submit periodic tangible capital asset information in the designated format as requested by the Finance Department.
7. The Finance Department is responsible for monitoring the application of this policy and updating the policy on a regular basis.
8. The Finance Department is responsible for facilitating the approval of the capital budget and accounting for tangible capital assets in accordance with this policy, including the application of proper capitalization, categorization and amortization policies of the tangible capital assets.

9. The Finance Department is responsible for the accurate recording and reporting of tangible capital assets in the financial statements of the Corporation of the City of Grand Forks.

Valuation and Measurement

Purchased and constructed TCAs are valued and recorded at cost.

1. Costs for a purchase would include all direct purchase costs such as: purchase price, cost of installation, design and engineering fees, legal fees, survey costs, site preparation costs, freight charges, transportation insurance costs and duties.
 2. Cost for constructed assets would include all direct construction costs (equipment, material and labor charges) and directly related overhead.
 3. Direct costs DO NOT include:
 - General studies not related to a specific capital works (such as Service Master Plans that detail how to maintain an asset or asset category, or future capital works planning).
 - Carrying costs, such as interest charges on debt incurred to finance the construction, during the period of active construction to the date of substantial completion.
 - Costs for staff (and related operating costs) that perform administrative and managerial functions with respect to the capital works. This would include the management of the overall capital works program including the planning and tendering of works, grant application completion and development and management of related funding structures such as development cost charges.
- Direct costs DO include:
 - Third party costs incurred in anticipation of specific projects such as grant applications (whether approved or not), preliminary design or engineering works, appraisal costs, applications fees, handling and storage costs, advertising, public open houses etc.. These costs may be incurred a number of years prior to the works being approved and started. These costs are capitalized as Work In Progress until such time as the works are completed, or the costs are written off.
 - Costs for City staff who work directly on the construction of the capital works, such as installing a new water main. Costs would include salary, benefits and an allocation of directly related overhead (public works cost center costs for management, building & equipment, training etc.).
 - Costs for City equipment used directly on the construction of the capital works. Such costs are allocated through the use of equipment charge out rates times actual time spent on the capital work.

4. Costs of betterments are considered to be part of the cost of a TCA and are added to the recorded cost of the related asset.
5. Leased TCAs are valued and recorded in accordance with Public Sector Guidelines PSG-2 -Leased Tangible Capital Assets.
6. Contributed or donated TCAs are
 - Valued and recorded at ***fair value*** at the date of contribution. Where an estimate of fair value cannot be made, the TCA is valued and recorded at \$1.00.
 - TCAs contributed in lieu of a developer charge or as part of the normal development process (contribution of infrastructure upon development of a subdivision)

Classification

The level of detail of capital assets maintained by the City is dependent on costs of data collection and storage vs benefit.

1. Primary Asset Classification:

The primary classification breaks down the assets into the various government functions as follows:

- General Government
- Protective Services – Fire
- Protective Services - Other
- Transportation
- Sanitary Sewer System
- Storm Sewer System
- Water System
- Electrical System
- Recreation & Culture
- Development Services
- Cemetery
- Other

2. Secondary Asset Classification:

The secondary classification breaks down each asset function into various asset types. The asset types and the assets included in each type, are the same* as that detailed in the Ministry of Municipal Affairs, Local Government Infrastructure and Finance Division, May 2008, *Guide to the Amortization of Tangible Capital Assets*.

The asset types are summarized below (see Attachment A for more details).

- Land
- Land Improvements
- Buildings & Other Structures
- Furniture, Equipment and Technology
- Vehicles
- Transportation Infrastructure
- Water Infrastructure
- Sanitary Sewer Infrastructure
- Electrical Infrastructure
- Storm Sewer Infrastructure
- Other.

Recognition and Capitalization Thresholds

1. Tangible capital assets are recognized on the date of receipt of the capital goods, or when the asset is put into use for capital construction projects referred to as the “in-service date”. During construction capital work is classified as Work in Progress.
2. Capitalization Thresholds – Thresholds apply to the total cost of the purchased or constructed asset put into use. Future refinement to threshold levels may be necessary

<u>Asset Classification</u>	<u>Threshold</u>
Land	All
Land Improvements	>= \$5,000.00
Buildings & Other Structures	>= \$5,000.00
Furniture, Equipment and Technology	>= \$5,000.00
Vehicles	>= \$5,000.00
Infrastructure Assets	>=\$10,000.00
Other	>= \$5,000.00
Work-in-Progress	All

3. TCAs not meeting the above thresholds are expensed.

Segmentation and Pooling

The total aggregate cost of a capital asset is segmented into components based on useful life. See following table for asset segmentation.

<u>Asset Classification</u>	<u>Level of Segmentation and/or Pooling</u>
Land	Segment by each legal parcel held.
Land Improvements	Segment by individual asset.
Buildings & Other Structures	<p><u>Generally</u> pooled by envelope, roof cover, interior finishes, and services (see Attachment A for a summary of what is included in each pool). May elect to further segment material, distinct components (eg.: electrical, flooring, interior finish etc.) to partially or fully replace the respective pool.</p> <p>The degree of segmentation for each building should be based on the value of the building (net book value) and variances in the useful lives of the various components. In general, a higher value and significant variances in useful lives would lead to greater segmentation.</p> <p>Older buildings owned prior to Jan/1/2009 will be initially accounted for on a single asset basis and converted to a component basis (pooled components or individual material components) as the components are replaced in future years.</p>
Furniture, Equipment and Technology	Similar assets will be pooled when the individual asset value is less than \$5,000 but when acquired in the same year as other like assets where the total value of the like assets purchased in the year exceeds \$5,000. Assets in these pools will be disposed of using the deemed disposition method.**
Motor Vehicles	<p>Segment by individual asset.</p> <p>Apparatus and equipment added to a vehicle will be accounted for as part of the Vehicle (single asset) if it is expected to have a useful life similar to that of the Vehicle. If its useful life is significantly different it may be recorded as a separate asset and classified under Furniture, Equipment and Technology.</p>
Infrastructure Assets	<p>Vertical Assets – segment by individual asset and further break into components as deemed appropriate by the Finance Officer.</p> <p>Linear Assets – segment by:</p> <ul style="list-style-type: none"> • Major type as defined in terms of the assets specifications (ex. collector road, rural road etc.) • Then breakdown by length (typically road name measured from center line to centerline)

****Deemed disposition** – assets in this pool may be replaced on a regular basis but the administrative costs to separately track and account for each acquisition and disposal

transaction would be prohibitive. In these situations, the total additions are recorded and amortized over the applicable estimated useful life. The asset is assumed or deemed to have been disposed of in the last year of its estimated useful life. At the deemed disposition, the full cost of the addition and the related accumulated amortization is removed from the accounting records.

Work in Progress

1. Work-in-progress includes all current construction or development in progress on all tangible capital assets. These are costs incurred to construct a tangible capital asset before it is available for use. Accumulation of these costs cease when the asset is put into service.
2. All work-in-progress costs are to be reported separately under the work-in-progress asset category. As assets or significant portions of assets become available for service, they must be transferred to the regular asset categories for similar assets.
3. Where an asset has been constructed or developed, the estimated cost of the asset to final completion should be compared with the threshold for the asset category, to determine whether the asset would meet the minimum requirements to be considered a tangible capital asset.
4. Interest costs, incurred during the construction or development of tangible capital assets until the asset is ready for use and the asset is transferred to a regular asset category, may be added to the capitalized asset cost base.
5. Where a tangible capital asset is being constructed the department will clearly identify all costs related to the work and communicate these costs to the Finance Department.

Write-Downs

1. Where it can be objectively estimated that a reduction in a tangible capital asset's useful life or service potential has occurred, and the reduction is expected to be permanent, then the tangible capital asset should be written down to the revised estimate.
2. A write-down shall not be reversed.
3. All write-downs must be approved by Council, with a copy of the approval forwarded to the Finance Department.

Write-Offs

1. When an asset is no longer useful or it is obsolete then it may be written off. When a write-off occurs, the historic cost of the asset and the related accumulated amortization are reduced to zero. Any remaining net book value of the asset becomes an expense in the accounting period.
2. Costs of projects that have been abandoned or indefinitely postponed should be written off in the period of abandonment or indefinite postponement.
3. All write-downs must be approved by Council, with a copy of the approval forwarded to the Finance Department.

Betterments

1. Betterments, which extend the useful life or improve the efficiency of the asset and meet the capitalization threshold of the asset class to which it relates, must be added to the historical cost and amortized.

Amortization

1. Amortization is a non cash expense for the use of the capital asset and is allocated based on its useful life. See Attachment A for Useful Life Estimates.
2. All assets, except land and work in progress assets, are amortized.
3. The amortization basis is straight line basis over the assets useful life, less salvage value if material.
4. Amortization begins on the first day of the month following purchase or construction completion.

Trade-Ins

1. Capital assets may be disposed of by trading them in.

Disposals

1. On disposal of a tangible capital asset, the asset and its associated accumulated amortization are reduced to zero, and any gain or loss on disposal is recorded as a revenue or expense for the period.

Presentation and Disclosure

1. The City will present in accordance with PSAB
 - a. Cost of the asset
 - b. Additions to the assets
 - c. Disposals of the asset
 - d. Write downs
 - e. Amortization
 - f. Net book value
2. The City's annual audited financial statements will disclose
 - a. Method used to determine asset costs
 - b. Amortization
 - c. Estimated useful life of asset

Living Document

This policy is established to set guidelines for determining the valuation, classification, amortization rates and life expectancy of assets. It is recognized that not all assets will fall within the guidelines established, and from time to time there may be value in capitalizing assets that fall below the established thresholds, or to change the amortization method and expected useful economic life, or to account for an asset outside of an established pool. When determining the method for recording an asset, the City will consider the usefulness of the resulting information and the cost versus the benefit of collecting and maintaining it.

RELATED POLICIES

Policy No#	Policy Name
802	Contracting Authority & Purchasing
805	Asset Disposal

APPROVED BY:	DATE:

ATTACHMENT A

SECONDARY ASSET CLASSIFICATION DETAILS

- Land - All land, except held for resale. Includes parkland, land for City facilities and land under roads and sidewalks.
- Land Improvements - All land improvements which will generally decay or break-down over time. Includes: landscaping, lighting (not street-lights), park infrastructure (tennis courts, outdoor pool, playing fields, playground equipment, fencing etc.), etc.
- Buildings & Other Structures - All buildings, arenas, stadiums etc. Includes the envelope/structure (including all studies, architectural and engineering services etc.), roof cover, services (plumbing, HVAC electrical etc.), and interiors (fittings and fixtures, elevators, ceiling/floor/wall finishes, doors etc.). Other structures include: retaining walls and parking structures (parkades).
- Furniture, Equipment and Technology - Includes tools, apparatus, computer equipment, office equipment, furniture and fixtures, vehicle attachments, library books, phone system, etc. May be installed in a building but can be moved and re-installed in another location.
- Vehicles – Insured, means of transportation.
- Transportation Infrastructure – Includes roads (roadway, sidewalks, medians, signage and curb and gutter), street lights, parking lots (but not parkades), alleys, bike and jogging paths, tunnels, bridges, and noise reduction berms.
- Water Infrastructure – Includes supply, distribution and treatment infrastructure.
- Sanitary Sewer Infrastructure – Includes collection, treatment and discharge infrastructure.
- Storm Sewer Infrastructure – Includes culverts and storm drains.
- Other – Includes assets not included in the other categories.

<u>Secondary Asset Classification</u>	<u>Useful Life</u>
Land Improvements	
Playground Equipment	15-20
Fencing	40-50
Artificial Turf Field	10-12
Washrooms	40-50
Building Structure	40-75
Building Improvements	
Exterior envelope	30-40
Services - HVAC systems, Electric/Plumbing/Fire	10-20
Roofs	15-20
Furniture, Equipment and Technology	
Public Works and Parks Equipment	7-10
Fire Services Equipment	15-20
Office Furniture, Fixtures & Equipment	5-20
Information Systems - Hardware	4-5
Information Systems - Software	5-10
Telephone System	7-10
Motor Vehicles	
Cars and Trucks	5-10
Fire Trucks	15-20
Infrastructure Assets	
Transportation	10-100
Water	10-100
Sewer	10-100
Storm Sewer	10-100

THE CITY OF GRAND FORKS			
POLICY TITLE: Tangible Capital Assets		POLICY NO:	804
EFFECTIVE DATE:	November 1, 2013	SUPERSEDES:	New
APPROVAL:	Council	PAGE:	1 of 12

POLICY:

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POLICY OBJECTIVE:

Under the *Community Charter*, the Municipality is required to comply with the financial reporting requirements of the Public Sector Accounting Board (PSAB).

The objective of this policy is to promote sound asset management and accounting for tangible capital assets ("TCA") by establishing a framework for the accounting of the Municipality's TCAs in accordance with PSAB 3150 Tangible Capital Assets. Accordingly, this policy should be considered within the overall context, constraints and requirements of PS3150, which remains the senior authoritative document.

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Betterments: A cost incurred to enhance the service potential of a TCA. Service potential is the output or service capacity of the TCA. Service potential may be enhanced when:

- There is an increase in the previously assessed physical output or service capacity,
- Where associated operating costs are lowered,
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- The quality of the output is improved.

Fair Value: The amount of the consideration that would be agreed upon in an arms length transaction between knowledgeable, willing parties who are under no compulsion to act.

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Amortization: A charge to expenditures for the use of a capital asset.

PRINCIPLES

Overarching principles that guide development, interpretation and implementation of the policy.

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- The cost associated with data collection and storage is balanced with the benefits achieved by users of the data and reports. Materiality and costs vs. benefits is considered.
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POLICY FRAMEWORK

Included in this framework are policies for

- financial accountability
- valuation and measurement
- classification
- recognition

- capitalization thresholds
- segregation and pooling
- work in progress
- write-downs, write-offs, betterments
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- trade-ins and
- disposal
- presentation and disclosure.

Additional guidelines relating to the purchase and disposal of assets are contained in the City's Contracting Authority and Purchasing Policy 802 and Asset Disposal 804/805.

Financial Accountability

1. Departments are responsible for maintaining tangible capital asset information as provided through the application of these policies.
2. Departments are required to record and report periodic changes in tangible capital assets to the Finance Department consistent with the application of these policies.
3. Departments are required to verify tangible capital assets under their control through the completion of periodic physical counts. A reconciliation of each physical count to the Finance Department's accounting records should be completed as a part of this process.
4. It is policy that physical counts on moveable tangible capital assets are conducted at least annually and verification of non-moveable tangible capital assets be conducted at least every three years.
5. Departments are required to maintain tangible capital information such as location, usage, condition and maintenance records and ensure that proper control of tangible capital assets is maintained.
6. Departments are required to submit periodic tangible capital asset information in the designated format as requested by the Finance Department.
7. The Finance Department is responsible for monitoring the application of this policy and updating the policy on a regular basis.
8. The Finance Department is responsible for facilitating the approval of the capital budget and accounting for tangible capital assets in accordance with this policy, including the application of proper capitalization, categorization and amortization policies of the tangible capital assets.

9. The Finance Department is responsible for the accurate recording and reporting of tangible capital assets in the financial statements of the Corporation of the City of Grand Forks.

Valuation and Measurement

Purchased and constructed TCAs are valued and recorded at cost.

1. Costs for a purchase would include all direct purchase costs such as: purchase price, cost of installation, design and engineering fees, legal fees, survey costs, site preparation costs, freight charges, transportation insurance costs and duties.
 2. Cost for constructed assets would include all direct construction costs (equipment, material and labor charges) and directly related overhead.
 3. Direct costs DO NOT include:
 - General studies not related to a specific capital works (such as Service Master Plans that detail how to maintain an asset or asset category, or future capital works planning).
 - Carrying costs, such as interest charges on debt incurred to finance the construction, during the period of active construction to the date of substantial completion.
 - Costs for staff (and related operating costs) that perform administrative and managerial functions with respect to the capital works. This would include the management of the overall capital works program including the planning and tendering of works, grant application completion and development and management of related funding structures such as development cost charges.
- Direct costs DO include:
 - Third party costs incurred in anticipation of specific projects such as grant applications (whether approved or not), preliminary design or engineering works, appraisal costs, applications fees, handling and storage costs, advertising, public open houses etc.. These costs may be incurred a number of years prior to the works being approved and started. These costs are capitalized as Work In Progress until such time as the works are completed, or the costs are written off.
 - Costs for City staff who work directly on the construction of the capital works, such as installing a new water main. Costs would include salary, benefits and an allocation of directly related overhead (public works cost center costs for management, building & equipment, training etc.).
 - Costs for City equipment used directly on the construction of the capital works. Such costs are allocated through the use of equipment charge out rates times actual time spent on the capital work.

4. Costs of betterments are considered to be part of the cost of a TCA and are added to the recorded cost of the related asset.
5. Leased TCAs are valued and recorded in accordance with Public Sector Guidelines PSG-2 -Leased Tangible Capital Assets.
6. Contributed or donated TCAs are
 - Valued and recorded at **fair value** at the date of contribution. Where an estimate of fair value cannot be made, the TCA is valued and recorded at \$1.00.
 - TCAs contributed in lieu of a developer charge or as part of the normal development process (contribution of infrastructure upon development of a subdivision)

Classification

The level of detail of capital assets maintained by the City is dependent on costs of data collection and storage vs benefit.

1. Primary Asset Classification:

The primary classification breaks down the assets into the various government functions as follows:

- General Government
- Protective Services – Fire
- Protective Services - Other
- Transportation
- Sanitary Sewer System
- Storm Sewer System
- Water System
- Electrical System
- Recreation & Culture
- Development Services
- Cemetery
- Other

2. Secondary Asset Classification:

The secondary classification breaks down each asset function into various asset types. The asset types and the assets included in each type, are the same* as that detailed in the Ministry of Municipal Affairs, Local Government Infrastructure and Finance Division, May 2008, *Guide to the Amortization of Tangible Capital Assets*.

The asset types are summarized below (see Attachment A for more details).

- Land
- Land Improvements
- Buildings & Other Structures
- Furniture, Equipment and Technology
- Vehicles
- Transportation Infrastructure
- Water Infrastructure
- Sanitary Sewer Infrastructure
- Electrical Infrastructure
- Storm Sewer Infrastructure
- Other.

Recognition and Capitalization Thresholds

1. Tangible capital assets are recognized on the date of receipt of the capital goods, or when the asset is put into use for capital construction projects referred to as the “in-service date”. During construction capital work is classified as Work in Progress.
2. Capitalization Thresholds – Thresholds apply to the total cost of the purchased or constructed asset put into use. Future refinement to threshold levels may be necessary

<u>Asset Classification</u>	<u>Threshold</u>
Land	All
Land Improvements	>= \$5,000.00
Buildings & Other Structures	>= \$5,000.00
Furniture, Equipment and Technology	>= \$5,000.00
Vehicles	>= \$5,000.00
Infrastructure Assets	>=\$10,000.00
Other	>= \$5,000.00
Work-in-Progress	All

3. TCAs not meeting the above thresholds are expensed.

Segmentation and Pooling

The total aggregate cost of a capital asset is segmented into components based on useful life. See following table for asset segmentation.

<u>Asset Classification</u>	<u>Level of Segmentation and/or Pooling</u>
Land	Segment by each legal parcel held.
Land Improvements	Segment by individual asset.
Buildings & Other Structures	<p><u>Generally</u> pooled by envelope, roof cover, interior finishes, and services (see Attachment A for a summary of what is included in each pool). May elect to further segment material, distinct components (eg.: electrical, flooring, interior finish etc.) to partially or fully replace the respective pool.</p> <p>The degree of segmentation for each building should be based on the value of the building (net book value) and variances in the useful lives of the various components. In general, a higher value and significant variances in useful lives would lead to greater segmentation.</p> <p>Older buildings owned prior to Jan/1/2009 will be initially accounted for on a single asset basis and converted to a component basis (pooled components or individual material components) as the components are replaced in future years.</p>
Furniture, Equipment and Technology	<p>Individual assets with a value greater than \$15,000.00 would <u>generally</u> be recorded as single asset.</p> <p>Other assets with individual values less than \$15,000.00, but where more than one unit exists and the total of the units exceeds \$5,000.00, will <u>generally</u> be accounted for on a pooled asset basis, utilizing the deemed disposition approach.</p>
Motor Vehicles	<p>Segment by individual asset.</p> <p>Apparatus and equipment added to a vehicle will be accounted for as part of the Vehicle (single asset) if it is expected to have a useful life similar to that of the Vehicle. If its useful life is significantly different it may be recorded as a separate asset and classified under Furniture, Equipment and Technology.</p>
Infrastructure Assets	<p>Vertical Assets – segment by individual asset and further break into components as deemed appropriate by the Finance Officer.</p> <p>Linear Assets – segment by:</p> <ul style="list-style-type: none"> • Major type as defined in terms of the assets specifications (ex. collector road, rural road etc.) • Then breakdown by length (typically road name measured from center line to centerline)

Work in Progress

1. Work-in-progress includes all current construction or development in progress on all tangible capital assets. These are costs incurred to construct a tangible capital asset before it is available for use. Accumulation of these costs cease when the asset is put into service.
2. All work-in-progress costs are to be reported separately under the work-in-progress asset category. As assets or significant portions of assets become available for service, they must be transferred to the regular asset categories for similar assets.
3. Where an asset has been constructed or developed, the estimated cost of the asset to final completion should be compared with the threshold for the asset category, to determine whether the asset would meet the minimum requirements to be considered a tangible capital asset.
4. Interest costs, incurred during the construction or development of tangible capital assets until the asset is ready for use and the asset is transferred to a regular asset category, may be added to the capitalized asset cost base.
5. Where a tangible capital asset is being constructed the department will clearly identify all costs related to the work and communicate these costs to the Finance Department.

Write-Downs

1. Where it can be objectively estimated that a reduction in a tangible capital asset's useful life or service potential has occurred, and the reduction is expected to be permanent, then the tangible capital asset should be written down to the revised estimate.
2. A write-down shall not be reversed.
3. All write-downs must be approved by Council, with a copy of the approval forwarded to the Finance Department.

Write-Offs

1. When an asset is no longer useful or it is obsolete then it may be written off. When a write-off occurs, the historic cost of the asset and the related accumulated amortization are reduced to zero. Any remaining net book value of the asset becomes an expense in the accounting period.
2. Costs of projects that have been abandoned or indefinitely postponed should be written off in the period of abandonment or indefinite postponement.

3. All write-downs must be approved by Council, with a copy of the approval forwarded to the Finance Department.

Betterments

1. Betterments, which extend the useful life or improve the efficiency of the asset and meet the capitalization threshold of the asset class to which it relates, must be added to the historical cost and amortized.

Amortization

1. Amortization is a non cash expense for the use of the capital asset and is allocated based on its useful life. See Attachment A for Useful Life Estimates.
2. All assets, except land and work in progress assets, are amortized.
3. The amortization basis is straight line basis over the assets useful life, less salvage value if material.
4. Amortization begins on the first day of the month following purchase or construction completion.

Trade-Ins

1. Capital assets may be disposed of by trading them in.

Disposals

1. On disposal of a tangible capital asset, the asset and its associated accumulated amortization are reduced to zero, and any gain or loss on disposal is recorded as a revenue or expense for the period.

Presentation and Disclosure

1. The City will present in accordance with PSAB
 - a. Cost of the asset
 - b. Additions to the assets
 - c. Disposals of the asset
 - d. Write downs
 - e. Amortization
 - f. Net book value

2. The City's annual audited financial statements will disclose

- a. Method used to determine asset costs
- b. Amortization
- c. Estimated useful life of asset

RELATED POLICIES

Policy No#	Policy Name
802	Contracting Authority & Purchasing
805	Asset Disposal

APPROVED BY:	DATE:
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ATTACHMENT A

SECONDARY ASSET CLASSIFICATION DETAILS

- Land - All land, except held for resale. Includes parkland, land for City facilities and land under roads and sidewalks.
- Land Improvements - All land improvements which will generally decay or break-down over time. Includes: landscaping, lighting (not street-lights), park infrastructure (tennis courts, outdoor pool, playing fields, playground equipment, fencing etc.), etc.
- Buildings & Other Structures - All buildings, arenas, stadiums etc. Includes the envelope/structure (including all studies, architectural and engineering services etc.), roof cover, services (plumbing, HVAC electrical etc.), and interiors (fittings and fixtures, elevators, ceiling/floor/wall finishes, doors etc.). Other structures include: retaining walls and parking structures (parkades).
- Furniture, Equipment and Technology - Includes tools, apparatus, computer equipment, office equipment, furniture and fixtures, vehicle attachments, library books, phone system, etc. May be installed in a building but can be moved and re-installed in another location.
- Vehicles – Insured, means of transportation.
- Transportation Infrastructure – Includes roads (roadway, sidewalks, meridians, signage and curb and gutter), street lights, parking lots (but not parkades), alleys, bike and jogging paths, tunnels, bridges, and noise reduction berms.
- Water Infrastructure – Includes supply, distribution and treatment infrastructure.
- Sanitary Sewer Infrastructure – Includes collection, treatment and discharge infrastructure.
- Storm Sewer Infrastructure – Includes culverts and storm drains.
- Other – Includes assets not included in the other categories.

<u>Secondary Asset Classification</u>	<u>Useful Life</u>
Land Improvements	
Playground Equipment	15-20
Fencing	40-50
Artificial Turf Field	10-12
Washrooms	40-50
Building Structure	40-75
Building Improvements	
Exterior envelope	30-40
Services - HVAC systems, Electric/Plumbing/Fire	10-20
Roofs	15-20
Furniture, Equipment and Technology	
Public Works and Parks Equipment	7-10
Fire Services Equipment	15-20
Office Furniture, Fixtures & Equipment	5-20
Information Systems - Hardware	4-5
Information Systems - Software	5-10
Telephone System	7-10
Motor Vehicles	
Cars and Trucks	5-10
Fire Trucks	15-20
Infrastructure Assets	
Transportation	10-100
Water	10-100
Sewer	10-100
Storm Sewer	10-100

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Bylaw Services

Date: August 6th, 2014

Subject: Show Cause Hearing – 721 65th Avenue

Recommendation: **RESOLVED THAT COUNCIL CONSIDER THE SHOW CAUSE HEARING REQUEST SHOULD THE PROPERTY OWNER APPEAR BEFORE COUNCIL, AND DETERMINE THE NEXT STEPS REQUIRED IN OBTAINING COMPLIANCE WITH THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.**

FURTHER, SHOULD THE PROPERTY OWNER, CHOOSE NOT TO APPEAR, THAT COUNCIL DIRECTS STAFF TO DELIVER A THIRD NOTICE AS PER THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962, TO THE EXECUTOR OF THE ESTATE, MAREEN SHAW, FOR THE PROPERTY CIVICLY KNOWN AS 721 – 65TH AVENUE, GRAND FORKS, BC. WHEREAS THE THIRD NOTICE WILL ADVISE OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTEND TO ENTER THE PROPERTY TO REMOVE AND/OR SECURE THE STRUCTURE AND ANY SURROUNDING MATERIALS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.

BACKGROUND: On July 25, 2013 a notice was sent to Maureen Shaw, the Executor for the Estate requesting that the premises be secured under Section 6.8 of the Fire Life & Safety Bylaw No.1965. Shortly after this notice the executor complied with the City's request. A few months later the plywood securing the property was removed and again the property was in violation of the Bylaws.

On April 17, 2014 the City issued the first notice regarding the unsightly conditions of the property and requested that owner remedy the situation within 30 days with reference to the Unsightly Premises Bylaw No .1962. No action had been undertaken.

On June 9 the City sent a second notice regarding the cleanup of the property, and requesting that the Executor of the Estate appear before council at a Show Cause hearing. This notice sent by registered mail was not received until the day of the Council Meeting therefore the Executor was not given sufficient time to appear.

As the City was preparing to resend the second notice, at which time there was a fatal incident involving one of the family members so at that time the City choose to delay the sending of the second notice out of respect for the family.

REQUEST FOR DECISION

— REGULAR MEETING —



The on July 18, 2014 the second notice was sent out to Maureen Shaw and before it was received by registered mail, Maureen arrived in Grand Forks and came in to see me at the office on July 30, 2014, at which time I gave her a copy of the notice and signed dated and acknowledged the second notice.

Benefits or Impacts of the Recommendation:

General:	The purpose of the Show Cause Hearing is to allow the owner to present their case before Council and receive direction for the necessary steps to bring the property into compliance with the City's Unsightly Premises Bylaw.
Strategic Impact:	N/A
Financial:	There has been considerable staff time involved to date in trying to attain voluntary compliance. There is no revenue generated by this action. If the City ends up completing a clean-up of the property, the property owner is duly billed. If bill remains unpaid, the charges will go towards the property taxes.
Policy/Legislation:	The Community Charter authorizes Council to impose clean up action requirements against properties that are considered unsightly, and that Council has declared as nuisances. Council must provide persons an opportunity to request reconsideration of such orders.
Attachments:	- 1) Correspondence to the property owner (first notice, second notice and additional correspondence 2) Chronological pictures of the property 3) Copy of Unsightly Premises Bylaw No. 1962

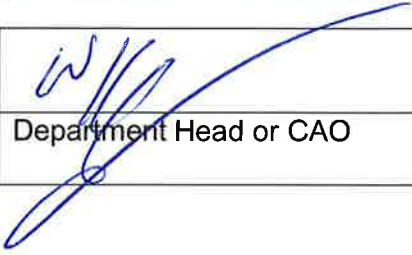

Recommendation:	<p>RESOLVED THAT COUNCIL CONSIDER THE SHOW CAUSE HEARING REQUEST SHOULD THE PROPERTY OWNER APPEAR BEFORE COUNCIL, AND DETERMINE THE NEXT STEPS REQUIRED IN OBTAINING COMPLIANCE WITH THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.</p> <p>FURTHER, SHOULD THE PROPERTY OWNER, CHOOSE NOT TO APPEAR, THAT COUNCIL DIRECTS STAFF TO DELIVER A THIRD NOTICE AS PER THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962, TO THE EXECUTOR OF THE ESTATE, MAREEN SHAW, FOR THE PROPERTY CIVICLY KNOWN AS 721 – 65TH AVENUE, GRAND FORKS, BC. WHEREAS THE THIRD NOTICE WILL ADVISE OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTEND TO ENTER THE PROPERTY TO REMOVE AND/OR SECURE THE STRUCTURE AND ANY SURROUNDING MATERIALS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.</p>
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REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

7217 - 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266



July 25, 2013

Maureen Shaw
PO Box 1630
Hope, B.C. V0X 1L3

Re: Structure Fire at 721 65th Avenue, Grand Forks.

Sent by Registered Mail

It has been brought to the attention of the City of Grand Forks that since the structure fire that destroyed the home located at 721 65th Avenue, it has never been secured.

Under the Fire & Life Safety Bylaw 1965 (Section 6.8 Fire Damaged Buildings), it is a requirement that any structure must be secured for safety reasons. I have attached a copy of the Bylaw clause for you review.

This structure must be secured within 10 days of the receipt of this letter. If the structure is not secured the City of Grand Forks may hire a contractor to secure the site and all expenses incurred will be the responsibility of the property owner. The entire Fire & Life Safety Bylaw can be viewed on the City of Grand Forks website. www.grandforks.ca

I would like to thank you in advance for your cooperation on this matter.


Wayne Kopan
Bylaw Enforcement Officer
City of Grand Forks

FILE CODE

*51-SHAW, MAUREEN - STRUCTURE FIRE
@ 721-65th Ave.
604-869-5651
22555-TRANS CANADA. HBOX*

Cc: Greg Thieman, CIP, CFE, Branch Manager Crawford & Company

Website: www.grandforks.ca

Email: info@grandforks.ca

City of Grand Forks Fire and Life Safety Bylaw No. 1965

6.7 Vacant Buildings

The owner of any vacant building shall at all times ensure that the premises are free from debris and flammable substances and shall keep all openings in such building securely closed and fastened so as to prevent the entry of unauthorized persons.

If the owner fails to ensure that such premises are free from debris and flammable substances, or that the premises are guarded or that all openings are securely closed and fastened so as to prevent the entry of unauthorized persons, then the Fire Chief may cause the same to be done at the expense of the owner and the costs thereof shall be recoverable by the Municipality in the same manner as that contained in Part 6, Section 5 of this bylaw.

6.8 Fire Damaged Buildings

The owner or occupier of any fire damaged building shall ensure that the premises are free from debris and flammable substances and that the premises are guarded, or that all openings in the building are kept securely closed and fastened so as to prevent the entry of unauthorized persons.

If the owner fails to ensure that such premises are free from debris and flammable substances, or that the premises are guarded or that all openings are securely closed and fastened so as to prevent the entry of unauthorized persons, then the Fire Chief may cause the same to be done at the expense of the owner and costs thereof shall be recoverable by the Municipality in the same manner as that contained in Part 6, Section 5 of this bylaw.

6.9 Fire Doors and Shutters

Where doors or shutters are installed in a building to prevent the spread of fire, those doors or shutters, inclusive of hardware, shall at all times be kept and maintained in good repair and working order and shall not be blocked or wedged open.

6.10 Elevator Shafts

No person shall store, place, keep, maintain or permit to be stored, placed, kept or maintained in any part of an elevator shaft in a building, any dangerous goods.

The well of an elevator shaft shall, at all time, be kept clean and free from rubbish and litter and flammable substances.

6.11 Ventilating Shafts

No person shall use a ventilating shaft for a purpose other than ventilation.

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

April 17, 2014

Maureen Shaw
P.O. Box 1630
Hope, B.C.
V0X 1L3

Delivered by Registered Mail

Re: Fire damaged property located at 721 65th Avenue, Grand Forks

Since the fire on April 12, 2013 this home has remained in an unsightly and dangerous condition.

In accordance with the Unsightly Premises Bylaw No.1962,

Section 3 Unsightly Premises

Section 3.1 *No owner shall cause, allow or permit a parcel to become or to remain Unsightly, and, specifically:*

Section 3.1 (d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

Section 5.0 Default

Section 5.1 *In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:*

Section 4 Inspection

Section 4.1 *A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.*

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

The City of Grand Forks would respectfully request that the property be cleaned up within 30 days of this notice. Should no action be taken the City shall then issue a second notice and continue with the process to ensure compliance. After the second notice should the City be required to hire a contractor to complete the cleanup of the above mentioned property, any and all costs shall be recovered by charging these fees against the property owner as stated in the Unsightly Premises Bylaw No.1962.

Section 5.0 Default

Section 5.4 the owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly

Wayne Kopan
Building Enforcement Office

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

June 9, 2014

Maureen Shaw
PO Box 1630
Hope, B.C.
V0X 1L3

Second Notice Sent by Registered Mail

RE: Unsightly Premises located at 721 65th Avenue

The first notice regarding the conditions of the property was sent to you on April 17th, 2014. Our records show that you received the First Notice sent by registered mail on May 1st 2014. Since the receipt of this notice there has been no progress or effort made to remedy the situation.

The property has remained unchanged since the fire on April 12, 2013. At this time, the City of Grand Forks is requesting that you appear before City Council for a show cause hearing at 6641 Industrial Park Way on June 23 at 7:00 p.m. If you choose not to appear at the Regular Council meeting, the Bylaw Enforcement Officer will be requesting an order from City Council to proceed with the restoration and clean up of this property.

5.0 Default

5.1 *In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:*

- (a) *the owner is in default of this bylaw;*
- (b) *the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and*
- (a) *after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.*

5.2 *Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.*

5.3 *Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.*

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

- 5.4 *The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.*
- 5.5 *If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.*

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All debris and materials shall be removed by June 23, 2014. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly

Wayne Kopan
Bylaw Enforcement Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8286

July 18, 2014

Maureen Shaw
PO Box 1630
22555 Trans Canada Highway
Hope, B.C.
V0X 1L3

Second Notice Sent by Registered Mail

RE: Unsightly Premises located at 721 65th Avenue

The first notice regarding the conditions of the property was sent to you on April 17, 2014. Our records show that you received the First Notice sent by registered mail on May 1, 2014. Since the receipt of this notice there has been no progress or effort made to remedy the situation.

Due to the fact that insufficient time was provided for you to appear before council at the June 23 Regular Meeting of City Council, the second notice is being reissued to provide an adequate amount of time prior to the meeting, for you to appear at a show cause hearing of City Council regarding the fire damage property located at 721 65th Avenue.

The property has remained unchanged since the fire on April 12, 2013. At this time, the City of Grand Forks is requesting that you appear before City Council for a show cause hearing at 6641 Industrial Park Way on August 18, 2014 at 7:00 p.m. If you choose not to appear at the Regular Council meeting, the Bylaw Enforcement Officer will be requesting an order from City Council to proceed with the remediation and clean up of the property.

5.0 Default

5.1 *In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:*

- (a) the owner is in default of this bylaw;*
- (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and*
- (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.*

Website: www.grandforks.ca Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266


- 5.2 *Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.*
- 5.3 *Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.*
- 5.4 *The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.*
- 5.5 *If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.*

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All debris and materials shall be removed by August 15, 2014. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly


Wayne Kopan
Bylaw Enforcement Officer


(Administrator)

July 30, 2014

721 65th Avenue
Grand Forks, B.C.
V0H 1H0

Owner: Estate of Dallas Lafreniere
Representative: Val Lafreniere, 442-2208 Maureen Shaw 1 604 869 5573
22555 trans Canada Hwy – V0X 1L3

Date of Fire: April 12, 2013
Time of Fire: 19:24
Number of personnel on scene: 23

Fire started in the rear interior of house near the wood stove. Point of Ignition undetermined. House was fully involved upon arrival. The home sustained substantial damage to both the interior and exterior.











THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A BYLAW TO CONTROL UNSIGHTLY PREMISES

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting, **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the “**Unsightly Premises Bylaw No. 1962, 2013**”.

2. Interpretation

- 2.1 In this bylaw:

- (a) “**Bylaw Enforcement Officer**” means every person designated by Council as a Bylaw Enforcement Officer for the City and every Peace Officer;
- (b) “**City**” means the Corporation of the City of Grand Forks;
- (c) “**Council**” means the Municipal Council of the City;
- (d) “**Municipality**” means the area within the Municipal boundaries of the City.
- (e) “**Owner**” means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
- (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
- (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;
- (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
- (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
- (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.

3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1, of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

Unsightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist *after the second notice* is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information Bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine, if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.

READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor-Brian Taylor

Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw
No. 1962 as passed by the Municipal Council of the City of Grand Forks
on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

SCHEDULE 4
OF THE MUNICIPAL TICKETING BYLAW NO. 1957

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Bylaw Services
Date: August 6th, 2014
Subject: Show Cause Hearing – 820- 64th Avenue
Recommendation:

RESOLVED THAT COUNCIL CONSIDER THE SHOW CAUSE HEARING REQUEST SHOULD THE PROPERTY OWNER APPEAR BEFORE COUNCIL, AND DETERMINE THE NEXT STEPS REQUIRED IN OBTAINING COMPLIANCE WITH THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.

FURTHER, SHOULD THE PROPERTY OWNER, CHOOSE NOT TO APPEAR, THAT COUNCIL DIRECTS STAFF TO DELIVER A THIRD NOTICE AS PER THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962, TO THE PROPERTY OWNER, GREGORY CHERRINGTON-KELLY, FOR THE PROPERTY CIVICLY KNOWN AS 820 – 64TH AVENUE, GRAND FORKS, BC. WHEREAS THE THIRD NOTICE WILL ADVISE OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTEND TO ENTER THE PROPERTY TO REMOVE AND/OR SECURE THE STRUCTURE AND ANY SURROUNDING MATERIALS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.

BACKGROUND: The first notice regarding the conditions of the property was sent on April 17th, 2014. The property owner received the first notice sent by registered mail on May 4th 2014. Since the receipt of this notice there has been very little progress made to remedy the situation.

Then on May 26th 2014 the property owner came into City Hall requesting some additional time to complete the cleanup of this property. At that time the City granted the property owner until July 26, 2014 at his request.

On July 25, 2014 the Fire Chief and the Bylaw Enforcement Officer arrived on site and realizing that the clean up would not be completed the City granted the property owner an additional week until August 1, 2014.

Then on August 1, 2014 Mr. Gregory Cherrington-Kelly delivered a letter addressed to council requesting even more time until August 24, 2014. After receipt of this letter the City hand delivered the second notice for the cleanup of this property with an option to appear before City Council on this matter.

REQUEST FOR DECISION

— REGULAR MEETING —



In the second notice the property owner has been given until August 18, 2014 to complete the cleanup and comply with the Unsightly Premises Bylaw No. 1962.

Attached are copies of all correspondence relating to this issue.

Benefits or Impacts of the Recommendation:

General:	The purpose of the Show Cause Hearing is to allow the owner to present their case before Council and receive direction for the necessary steps to bring the property into compliance with the City's Unsightly Premises Bylaw.
Strategic Impact:	N/A
Financial:	There has been considerable staff time involved to date in trying to attain voluntary compliance. There is no revenue generated by this action. If the City ends up completing a clean-up of the property, the property owner is duly billed. If bill remains unpaid, the charges will go towards the property taxes.
Policy/Legislation:	The Community Charter authorizes Council to impose clean up action requirements against properties that are considered unsightly, and that Council has declared as nuisances. Council must provide persons an opportunity to request reconsideration of such orders.
Attachments:	- 1) Correspondence to the property owner (first notice, second notice and additional correspondence 2) Chronological pictures of the property 3) Letter from the property owner dated August 1 st ; copy of Unsightly Premises Bylaw No. 1962

Recommendation:	<p>RESOLVED THAT COUNCIL CONSIDER THE SHOW CAUSE HEARING REQUEST SHOULD THE PROPERTY OWNER APPEAR BEFORE COUNCIL, AND DETERMINE THE NEXT STEPS REQUIRED IN OBTAINING COMPLIANCE WITH THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.</p> <p>FURTHER, SHOULD THE PROPERTY OWNER, CHOOSE NOT TO APPEAR, THAT COUNCIL DIRECTS STAFF TO DELIVER A THIRD NOTICE AS PER THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962, TO THE PROPERTY OWNER, GREGORY CHERRINGTON-KELLY, FOR THE PROPERTY CIVICLY KNOWN AS 820 – 64TH AVENUE, GRAND FORKS, BC. WHEREAS THE THIRD NOTICE WILL ADVISE OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTEND TO ENTER THE PROPERTY TO REMOVE AND/OR SECURE THE STRUCTURE AND ANY SURROUNDING</p>
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REQUEST FOR DECISION

— REGULAR MEETING —



MATERIALS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY
PREMISES BYLAW NO. 1962.

- OPTIONS:
1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.
 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.
 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

 Department Head or CAO	 Chief Administrative Officer
--------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

April 17, 2014

Mr. Gregory Cherrington-Kelly
46415 Cilliwick Central Road
Chilliwack, B.C.
V2P 1J7

Delivered by Registered Mail

Re: Fire damaged property located at 820 64th Avenue, Grand Forks

Since the fire on March 27, 2013 this home has remained in an unsightly and dangerous condition.

In accordance with the Unsightly Premises Bylaw No.1962,

Section 3 Unsightly Premises

Section 3.1 No owner shall cause, allow or permit a parcel to become or to remain Unsightly, and, specifically:

Section 3.1 (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;

Section 5.0 Default

Section 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:

Section 4. Inspection

Section 4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

The City of Grand Forks would respectfully request that the property be cleaned up within 30 days of this notice. Should no action be taken the City shall then issue a second notice and continue with the process to ensure compliance. After the second

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Email: info@grandforks.ca

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notice should the City be required to hire a contractor to complete the cleanup of the above mentioned property, any and all costs shall be recovered by charging these fees against the property owner as stated in the Unsightly Premises Bylaw No. 1962.

Section 5.0 Default

Section 5.4 *the owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.*

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly

Wayne Kopan
Bylaw Enforcement Office

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

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May 26, 2014

Mr. Gregory Cherrington-Kelly
46415 Cilliwick Central Road
Chilliwack, B.C.
V2P 1J7

Hand Delivered

Re: Fire damaged property located at 820 64th Avenue, Grand Forks

As per our conversation today the demolition of the above mentioned property has commenced. You have requested some additional time to complete the clean up, due to the fact that you plan to salvage as much of the wood materials as possible.

The City has agreed to allow you until the July 25, 2014 to complete the demolition and clean up of this property, including the removal of the foundation.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly

Wayne Kopan
Bylaw Enforcement Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

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July 24, 2014

Mr. Gregory Cherrington-Kelly
46415 Chilliwack Central Road
Chilliwack, B.C.
V2P 1J7

Hand Delivered

RE: Fire damaged property located at 820 64th Avenue, Grand Forks

File Notes:

This afternoon at 2:00 p.m. the Fire Chief and the Bylaw Enforcement Officer did a site visit to Mr. Cherrington-Kelly's property. Although the roof has been removed the structure now remains unsecured. The deadline for the demolition is tomorrow July 25, 2014.

The first notice was sent to you on April 17, 2014 our records show that you received the notice by registered mail on May 4, 2014. Since that notice you came into the Bylaw Office on May 26, 2014 requesting additional time to complete the cleanup. As per your request additional time was granted to you, until July 25, 2014. This gave you an additional 60 days to complete the remediation of this property.

As per our conversation with Mr. Cherrington-Kelly today, the City has granted you an extension until August 1, 2014 (7 days) to have the demolition 100% complete including the removal of the foundation. Once this deadline passes on August 1, 2014 it will leave the City no option but to have the property secured at the owners expense as per the Fire and Life Safety Bylaw No. 1965. After August 1st the City will be in a position to apply daily fines under the MTI Bylaw No. 1957 until the site remediation is complete.

Bylaw Sections that apply in this situation:

GRAND FORKS FIRE AND LIFE SAFETY BYLAW NO. 1965

6.8 Fire Damaged Buildings

The owner or occupier of any fire damaged building shall ensure that the premises are free from debris and flammable substances and that the premises are guarded, or that all openings in the building are kept securely closed and fastened so as to prevent the entry of unauthorized persons.

If the owner fails to ensure that such premises are free from debris and flammable substances, or that the premises are guarded or that all openings are securely closed and fastened so as to

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Email: info@grandforks.ca

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prevent the entry of unauthorized persons, then the Fire Chief may cause the same to be done at the expense of the owner and costs thereof shall be recoverable by the Municipality in the same manner as that contained in Part 6, Section 5 of this bylaw.

6.5 Reimbursement

In addition to the penalties which may be imposed under Part 11 of this bylaw, any person who breaches Part 6, Section 3 of this bylaw and thereby causes the Municipality any direct or indirect expenses to remedy the breach shall, on demand by the Municipality, reimburse the Municipality for such expense. The Fire Chief shall certify the expense actually and necessarily incurred to the Chief Financial Officer of the Municipality who shall pay the expense out of ordinary revenue, and when so paid, such expense forms a special lien within Section 438 of the Local Government Act on the lands and improvements in favour of the Municipality and shall, for all purposes, be delinquent taxes on the land and improvements under the Local Government Act, from the date of payment thereof and shall be recoverable pursuant to the provisions of the Local Government Act.

MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

A Bylaw to Implement a Municipal Ticket Information Program for the Enforcement of Designated Bylaws

SCHEDULE 3 "Grand Forks Fire & Life Safety Bylaw"

<i>Failure to remove threat to life safety</i>	6.2	\$100.00
<i>Failure to secure vacant building</i>	6.7	\$200.00
<i>Failure to secure fire damaged building</i>	6.8	\$200.00
<i>Failure to remove debris from fire damaged building</i>	6.8	\$100.00

The City of Grand Forks would like to thank you in advance for your cooperation on this matter.

Yours truly

Wayne Kopan
Bylaw Enforcement Officer

Dale Heriot
Fire Chief

THE CORPORATION OF THE CITY OF GRAND FORKS



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August 6, 2014

Gregory Cherrington-Kelly
46515 Chilliwack Center Road
Chilliwack, B.C.
V2P 1J7

Second Notice Hand Delivered

RE: Unsightly Premises located at 820 64th Avenue

The first notice regarding the conditions of the property was sent to you on April 17th, 2014. Our records show that you received the First Notice sent by registered mail on May 4th 2014. Since the receipt of this notice there has been some progress made to remedy the situation.

As per our conversation in my office, I have given you some extended time to complete the cleanup of this property. The due date was July 25, 2014, and since that time has now passed, and the property still remains in violation of the City's Unsightly Premises Bylaw No. 1962, this second notice is now hand delivered to you.

Although some progress has been made since the fire on March 27, 2013 the property remains in violation (default) of the City's Unsightly Premises Bylaw. The additional timeline for the second notice, is 10 days, whereas all debris and materials shall be removed by August 18th, 2014. In accordance with this second notice, if the property has not be cleaned up by the 18th of August, the City of Grand Forks is hereby requesting that you appear before City Council for a show cause hearing at the Regular Meeting of Council at 6641 Industrial Park Way on August 18, 2014 at 7:00 p.m. If you choose not to appear at the Regular Council meeting, the Bylaw Enforcement Officer will be requesting an order from City Council to proceed with the restoration and clean up of the property.

Excerpt from Unsightly Premises Bylaw No. 1962 that speaks to the default notices:

5.0 Default

5.1 *In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:*

(a) *the owner is in default of this bylaw;*

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Email: info@grandforks.ca

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BYLAW ENFORCEMENT OFFICE

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- (b) *the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and*
- (c) *after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.*

5.2 *Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.*

5.3 *Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.*

5.4 *The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.*

5.5 *If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.*

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Yours truly

Wayne Kopan
Bylaw Enforcement Officer

820 64th Avenue
Grand Forks, B.C.
V0H 1H0

Owner: Gregory Cherrington-Kelly
36 Davy Cresent
Kitimat, B.C. V8C 1C5
250-354-2970

New Address (April 2014)
46415 Chilliwack Central Road
Chilliwack, B.C. V2P 1J7
604-792-1423
1 250 755 9968 cell

Date of Fire: March 27, 2013
Time of Fire: 16:39

Number of personnel on scene: 25

Fire started on the rear porch of the residence in a plastic bucket. Point of Ignition unknown. Fire moved into roof system with major damage sustained to the roof. Water damage to the interior of the home.





JULY 24, 2014





AUGUST 7, 2014



THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A BYLAW TO CONTROL UNSIGHTLY PREMISES

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting, **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **“Unsightly Premises Bylaw No. 1962, 2013”**.

2. Interpretation

- 2.1 In this bylaw:

- (a) **“Bylaw Enforcement Officer”** means every person designated by Council as a Bylaw Enforcement Officer for the City and every Peace Officer;
- (b) **“City”** means the Corporation of the City of Grand Forks;
- (c) **“Council”** means the Municipal Council of the City;
- (d) **“Municipality”** means the area within the Municipal boundaries of the City.
- (e) **“Owner”** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
- (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
- (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;
- (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
- (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
- (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.

3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1, of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

Unsightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist *after the second notice* is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information Bylaw.
- 6.3 If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine, if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.

READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor-Brian Taylor

Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw
No. 1962 as passed by the Municipal Council of the City of Grand Forks
on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

SCHEDULE 4
OF THE MUNICIPAL TICKETING BYLAW NO. 1957

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00



Building

Homes, Building Hope

The City of Grand Forks

Dear Mayor and Council,



Habitat for Humanity is preparing to open their ReStore in a temporary location – the old forestry building on Sagamore Ave – while we continue to work at constructing the new facility which will be the MAAP project on Riverside Drive. We anticipate leasing this temporary site for 12 to 18 months. HFHSEBC will erect ReStore signage at 136 Sagamore. We also want to erect a sign at 7212 Riverside Drive identifying the MAAP project, and advertising the “Future home of Habitat for Humanity ReStore”, with directions to the temporary location.

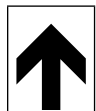
In order to make it easier for the public to find the ReStore, it has been suggested that we hang several vertical banners / flags with direction arrows. We would like to initially put up 4 or 5 banners, and are asking the City to cover the cost of the banners.

The logo (left) is what we require.

Thank you for considering this request.

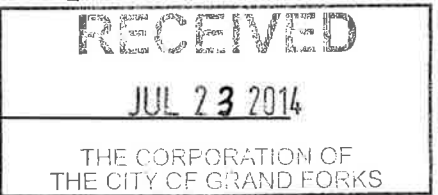
Rick Friesen, executive director

Habitat for Humanity Southeast BC



From: [REDACTED] "Roxanna Bolton" [REDACTED]
Subject: Site C Dam
To: [REDACTED] BTaylor@grandforks.ca [REDACTED] Info City of Grand Forks

22/0...



Dear Mayor Taylor and all Councillors,

The Mayor and Council of Hudson's Hope have written to Christie Clark about their concerns about Site C Dam.

<http://commonsensecanadian.ca/site-c-dam-threatens-bcs-credit-rating-hudsons-hope-mayor-council/>

All municipalities in British Columbia should show support for this community. Please consider facilitating this on behalf of our community.

Sincerely,

Roxanna Bolton

p.s. info@ ... please forward to all Councillors

Roxanna Bolton

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
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[REDACTED]
[REDACTED]

FILE CODE

WE3
Bolton, Roxanna -
C10 - Site C Dam Concerns
(Comments + ...)

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Site C Dam threatens BC's credit rating: Hudson's Hope Mayor, Council

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Posted July 15, 2014 by Common Sense Canadian in [Economics](#)



The following is a July 15 open letter to Premier Christy Clark from the District of Hudson's Hope – near the location of the proposed Site C reservoir.

Dear Premier Clark,

Re: British Columbia Utilities Commission Review of Proposed Site C Dam Project

I am writing to urgently request that you refer the proposed Site C Dam Project to the British Columbia Utilities Commission (BCUC) for further review of project costs, alternatives to Site C, and related issues prior to making a decision on this project.

Prudent fiscal management requires further review of Site C

The District of Hudson's Hope, a community of 1,100 people in the heart of the Peace River Valley, will be more adversely impacted than any other municipality by the proposed Site C dam.

Understandably, we wish to ensure that these adverse community and environmental impacts and the \$7.9 billion cost of the proposed Site C project are

justified and necessary for meeting British Columbia's future electricity needs.

The proposed \$7.9 billion Site C project may also be the largest provincial public expenditure of the next 20 years, adding over 10% to our growing \$62 billion provincial debt. BC taxpayers, whether they live in Hudson's Hope, Penticton, Surrey, Comox, Coquitlam, Prince George, Vancouver, Delta, Victoria or any other BC community, reasonably expect the government to subject Site C project costs and alternatives to open, rigorous and independent review with full procedural safeguards before committing to such a large capital expenditure.



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Rating agencies such as Moody's call this prudent fiscal management. When Moody's reaffirmed B.C.'s triple-A credit rating in May of this year, it was accompanied by a negative outlook due to accumulation of provincial debt. Moody's said:

The negative outlook reflects the risks to the province's ability to reverse the recent accumulation in debt given a softened economic outlook, weaker commodity prices and continued expense pressures.

What better way to demonstrate prudent fiscal management than to subject Site C project costs and alternatives to open, rigorous and independent scrutiny by the BCUC?

Yet this is not what has happened – at least to date. The Site C Joint Review Panel (JRP) was prevented by a combination of BC law, public policy, terms of reference, and a lack of information from fully scrutinizing key project elements including project costs and alternatives to Site C (1).

However, this did not prevent the JRP from flagging its concerns about project costs: "The Panel cannot conclude on the likely accuracy of Project cost estimates [by BC Hydro] because it does not have the information, time or resources. This affects all further calculations of unit costs, revenue requirements and rates."

Or asking questions about alternatives such as natural gas:

Finally, if it is acceptable to burn natural gas to provide power to compress, cool, and transport B.C. natural gas for Asian markets, where its fate is combustion anyway, why not save transport and environmental costs and take care of domestic needs?

To ensure proper scrutiny, the JRP recommended on May 1st, 2014 in its 457 page final report that a number of matters be referred to the BCUC for further review (2).

The JRP noted, "... available resources could provide adequate energy and capacity until at least 2028" and accordingly there is time available for the BCUC to do this work. However, Minister of Energy and Mines, Bill Bennett was quick to dismiss further scrutiny. On May 8th, 2014, the same day as the report's public release, Minister Bennett said:

...I think that the work has been done and I think subjecting it to another review after all the years the project has been studied is not a good use of public money ...

Madame Premier, this defies prudent fiscal management. BC needs to complete its homework on Site C.

Hudson's Hope, BC taxpayers and rating agencies such as Moody's need to be fully satisfied that this \$7.9 billion project will not be characterized as a white elephant that transformed the beautiful Peace River Valley into a dam reservoir, increased the provincial debt by over 10%, and put BC's strong fiscal management record at risk.

Urban Systems report supports need for BCUC review

Recognizing these major uncertainties, the District of Hudson's Hope retained Urban Systems Ltd. to review the findings of the JRP Report, and compile information from the proposed project's Environmental Impact Statement, BC Hydro's Integrated Resource Plan, and other relevant resources and data to examine the following key question:

Are the anticipated community and environmental impacts, and high-costs of the proposed Site C project justified and necessary for meeting British Columbia's future electricity needs?

We are attaching a copy of the Urban Systems report entitled, "A Review of the Proposed Site C Clean Energy Project: Exploring the Alternatives" for your consideration.

The JRP concluded that BC Hydro has not fully demonstrated the need for this project on the timetable set forth and Urban Systems has also concluded that a commitment to the proposed Site C project is likely premature: "The material cited within this document suggests that a commitment to the proposed Site C project is likely premature before the British Columbia Utilities Commission undertakes a review of the proposed project costs and long-term energy needs, including the comparative costs and benefits of potential alternatives. And as the JRP notes there is time to do this work."

Urban Systems reviewed 5 alternative scenarios to Site C including retrofits and upgrades, geothermal, other renewables and enhanced demand side management, natural gas/cogeneration, and emerging technologies. Urban Systems concludes: "... there are likely alternatives which could be cost-competitive and viable to meet future electricity needs."

A preliminary comparison of selected alternatives to Site C suggests that BC could pursue these alternatives and potentially save over \$ 5 billion in project costs. The "accumulation of debt" by the province would be significantly reduced. Please refer to Table A.

Finally, Urban Systems cautions that emerging trends could result in a risk to ratepayers: ‘

Three trends are occurring simultaneously that could substantially reduce the need for the proposed Site C project and affect BC Hydro’s forecasted revenues, thus limiting its ability to pay for such an asset over its 70 year amortization period. These three trends include: increases in BC Hydro electrical rates, the decreasing cost of solar photovoltaic (PV) modules, and the commercialization of micro grid enabling technologies.

Conclusion

With the benefit of the information contained in this letter, I urge you to do what is fiscally prudent and makes common sense – refer the proposed Site e project to the BeUC for open, rigorous and independent review of project costs, forecasted revenues and less costly alternatives to Site e prior to making a decision on this project.

To do anything less for the largest and most expensive public project in Be in the next 20 years is imprudent, especially for a government that prides itself on its triple-A credit rating. I would appreciate a written response from you by July 31st, 2014.

Table A
Comparison of Capacity & Cost of Selected Potential Alternatives to Site C¹

	Proposed Site C Project	Mica Dam 2 New Turbines	Natural Gas Fired Generation²	Burrard Thermal Upgrade	Solar	Geothermal
Capacity						
Megawatts(MW)	1,100	1,000	1,100	875	1,100	1,100
Terawatt hours per Year	5.1			6.1		
Capital Cost						
Estimated Total Capital Cost	\$7.9 billion to \$10.3 billion	\$800 million	\$1.9 billion	\$1.0 billion	\$2.50 billion	\$2.75 billion
Potential Savings	-	\$7.1 billion to \$9.5 billion	\$6.0 billion to \$8.4 billion	\$6.9 billion to \$9.3 billion	\$5.4 billion to \$7.8 billion	\$5.15 billion to \$7.55 billion
Provincial Debt						
Estimated Cost as % of Provincial Debt (\$62 billion)	12.7% to 16.6%	1.3%	3.1%	1.6%	4.0%	4.4%
Unit Cost of Electricity						
Target Cost per Megawatt Hour (MWh)	\$110 per MWh	To be determined	\$30 per MWh	To be determined	\$60 per MWh	\$ 88-92 MWh
Potential Savings ³		-	73%	-	45%	16-20%

¹ This Table was prepared by Hudson's Hope to illustrate the potential cost and provincial debt implications for a sample of alternatives to Site C.

² This estimate is based on the Shepard Energy Facility near Calgary, Alberta. The potential savings under this scenario are significant and thereby leave room for investment in emission reduction technologies and carbon offsets, as well as mitigation strategies to address potential natural gas price fluctuations.

- The Panel concludes that, basing a \$7.9 billion Project on a 20-year demand forecast without an explicit 20-year scenario of prices [by BC Hydro] is not good practice. Electricity prices will strongly affect demand, including Liquefied Natural Gas facility demand.
- The Panel concludes that demand management does not appear to command the same degree of analytic effort [by BC Hydro] as does new supply.
- The Panel concludes that a failure [of BC Hydro] to pursue research of the last 30 years into B.C.'s geothermal resources has left BC Hydro without information about a resource that BC Hydro thinks may offer up to 700 megawatts of firm, economic power with low environmental costs.

2 Please refer to JRP recommendations 46,47,48 and 49.

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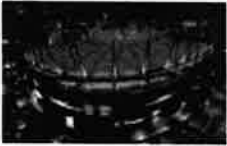
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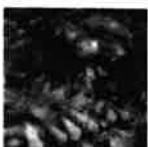
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CITY OF GRAND FORKS MEMORANDUM

Settle down.

DATE : July 17th, 2014

TO : Mayor Taylor and Members of Council

Cc : Corporate Officer

FROM : Councillor Gary Smith

SUBJECT: Declaration Under Section 107 of the Community Charter – Contract with the City for Pest Control Services

Background:

I have been advised that Section 107 of the Community Charter requires that if a municipality enters into a contract in which a Council Member has a direct or indirect pecuniary interest, this must be reported as soon as reasonably practical at a Council meeting that is open to the public.

Disclosure:

I have been providing pest control services to the City of Grand Forks, as required and requested by City Staff, for many years. There is no other pest control firm available in the immediate Grand Forks area to provide these services. Recently, I provided additional services to the Fire Department Halls to a treatment for spiders and insects which will amount to approximately an additional \$750.00 plus tax.

I have proffered my services to the City of Grand Forks since 2005 on a verbal agreement. I have obtained a City business license every year since I began doing business in Grand Forks. I respond to concerns and requests by City Management to address pest concerns immediately and scale my rodent services to address needs as they arise without any variation in cost.

Recommendation:

That Council pass a resolution receiving this disclosure, as required by legislation.

Recommended Resolution:

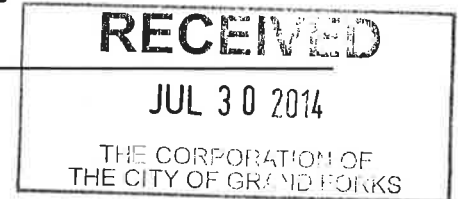
“Resolved that the memorandum, dated July 17th, 2014, from Councillor Gary Smith, outlining that he has provided additional pest control services for the City of Grand Forks at the five Fire Department Halls at an additional \$750.00 plus tax one time charge, inasmuch as there is no other pest control provider in the immediate Grand Forks area ,and this be received pursuant to Section 107 of the Community Charter“

Respectfully Submitted:

Gary Smith
COUNCILLOR

A handwritten signature in blue ink, appearing to be 'G. Smith', written over the printed name.

From: "Farson, Hilary" <Hilary.Farson@fleishman.ca> 29/07/2014 9:00
Subject: Xplornet to Deliver 25 Mbps Broadband Internet to Rural Canadians
To: Info City of Grand Forks



Good morning,

I wanted to forward along the following release in the event that it was relevant for any of your constituents. If you have any questions, please feel free to contact Morten Paulsen (his contact details are below).

Kind regards,

Hilary Farson
Associate Consultant

FleishmanHillard | Suite 1920 | 777 Hornby Street | Vancouver | Canada

O (604) 630-0391 | M (604) 396-6733 |

E hilary.farson@fleishman.ca



fleishmanhillard.ca

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Xplornet Announces Plan to Deliver 25 Mbps Broadband Internet to 100% of Rural Canadians

For Immediate Release

Woodstock, New Brunswick, Canada – July 29, 2014 – Canada will be turning 150 years old in 2017! There will be celebration parties from coast to coast. By then, 100% of Canadians will be able to join a celebration of a very different kind - access to Internet speeds previously only available in urban areas.

FILE CODE
Xplornet to Deliver
X1 - Broadband Internet to
Rural Canadians
Page 145 of 206

Xplornet Communications Inc., Canada's leading rural broadband service provider, announced today that it will be the first telecommunications company in Canada to provide homes and businesses with internet download speeds up to 25 Mbps to 100% of the rural population. It's a true digital breakthrough!

CRTC and Industry Canada have forged a vision and an action plan to ensure all Canadians have equal access to high speed broadband. Xplornet has embraced this vision and is executing a plan to provide customers outside big cities with the most attractive Internet experience that technology can provide. Xplornet has started rolling out a new Long Term Evolution (LTE) fixed-wireless network this year and will activate two state of the art next generation satellites in 2016 with the aim of making 25 Mbps broadband service available at affordable prices to 100% of Canadian homes and businesses outside of the big urban cities.

Equal Access for All

Everyone, regardless of where they live, will have lightning speed online access – that's a pretty remarkable thing! Today, rural Canadians dream of using speed-intensive online activities from the comfort of their own home, such as streaming Super HD content on Netflix or downloading full video content. Businesses aspire to take the world by storm and harness the digital economy. With Xplornet's new LTE fixed-wireless and next generation satellite network, even the most remote homes and businesses in Canada will have access to the same amazing online experiences, at affordable prices, similar to their urban counterparts.

Ignoring the Impossible

"We have heard for years that getting fast, affordable high-speed Internet to 100% of the country isn't possible – that the technology and dollars just are not there." Said Allison Lenehan, President of Woodstock, NB based Xplornet. "We have made it our mission to ignore the impossible and make access to fast, reliable internet access a reality. Despite Canada's massive geography and difficult topography, it will not matter where you live, even in the far north, we will deliver an Internet experience that can handle even the most speed-intensive online applications, and we'll do it for about the same price you would pay if you lived in Vancouver, Calgary, Toronto or Fredericton."

Xplornet will continue to invest in the evolution of its rural broadband networks. "As we roll out our new LTE fixed wireless and satellite networks, we believe the technology advances we are making will continue to push the boundaries forward and someday soon we will be announcing 100 Mbps download speeds. Stay tuned, it's pretty amazing stuff," concluded Lenehan today.

About Xplornet Communications Inc.

Xplornet Communications Inc. is Canada's largest rural broadband service provider. We believe everyone should have access to the transformative benefits of broadband Internet, so we make our service available everywhere in Canada, including the hard to reach places. We overcome the challenges of Canada's vast geography through our deployment of Canada's first national 4G

network, which leverages our hybrid technology network of fixed-wireless towers on the ground and next-generation satellites in space. Our customers live in towns, villages, just outside of major urban centres and in the farthest reaches of the country. Through our coast-to-coast network of local dealers and professional installers we connect our customers to all that the Internet has to offer.

Xplornet connects you to what matters.

For more information, please visit www.xplornet.com, or chat with us on [Facebook](#) and on [Twitter](#).

For Media Enquiries, please contact:

Morten Paulsen

Tel: (403) 453-0062

Email: morten@paulsengroup.ca

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Chief Financial Officer

Date: July 29, 2014

Subject: Repeal of Bylaws 1780, 1881 and 1912

Recommendation: **RESOLVED THAT COUNCIL give first three readings to The City of Grand Forks Year 2005-2009 Financial Plan Amendment Repeal Bylaw No. 1780R, 2014**

RESOLVED THAT COUNCIL give first three readings to The City of Grand Forks Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal Bylaw No. 1881R, 2014

RESOLVED THAT COUNCIL give first three readings to The City of Grand Forks Amendment to the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal Bylaw No. 1912R, 2014

BACKGROUND:

At the July 21, 2014 Committee of the Whole, staff introduced Repeal Bylaw No. 1780R, Repeal Bylaw No. 1881R and Repeal Bylaw No. 1912R. The three original bylaws were intended to be in effect for five years with a possible five year extension. However, there were no end dates on the bylaw so it is now necessary to repeal these bylaws.

Interfor was the only participant and exercised the five year extension option. 2014 is the final year for the Revitalization Exemption.

If Council wishes to initiate another revitalization tax exemption program in the future, a new bylaw will be drafted that will achieve the current Council's objectives.

Bylaw 1780R, Bylaw 1881R and Bylaw 1912R are now presented for first three readings.

Benefits or Impacts of the Recommendation:

General: Repealing these bylaws will clarify that the Revitalization Tax Exemption Program offered in these bylaws is no longer available.

Policy/Legislation: Community Charter S. 226 Revitalization Tax Exemptions

REQUEST FOR DECISION

— REGULAR MEETING —



Attachments:

- Bylaw 1780R Year 2005-2009 Financial Plan Amendment Repeal Bylaw
- Bylaw 1780 Year 2005-2009 Financial Plan Amendment Bylaw
- Bylaw 1881R Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal Bylaw
- Bylaw 1881 Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw
- Bylaw 1912R Amendment to the Major Industrial Revitalization Area Tax Exemption Repeal Bylaw
- Bylaw 1912 Amendment to the Major Industrial Revitalization Area Tax Exemption Bylaw

Recommendation:

RESOLVED THAT COUNCIL give first three readings to The City of Grand Forks Year 2005-2009 Financial Plan Amendment Repeal Bylaw No. 1780R, 2014

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OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

REQUEST FOR DECISION

— REGULAR MEETING —



	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1780R

A Bylaw to Repeal Bylaw No. 1780 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1780 and all its amendments thereto in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1780, cited for all purposes as the "Year 2005-2009 Financial Plan Amendment Bylaw No. 1780" and any amendments thereto, be hereby repealed.
2. This bylaw may be cited as "**The City of Grand Forks Year 2005-2009 Financial Plan Amendment Repeal Bylaw No. 1780R, 2014**".

INTRODUCED on the 21st day of July, 2014

Read a **FIRST** time this ____ day of ____, 2014.

Read a **SECOND** time this ____ day of ____, 2014.

Read a **THIRD** time this ____ day of ____, 2014.

FINALLY ADOPTED this _____ day of ____, 2014.

Mayor Brian Taylor

Corporate Officer, Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1780R as adopted by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1780

A BYLAW TO AMEND THE FIVE YEAR FINANCIAL PLAN
FOR THE YEARS 2005 - 2009

WHEREAS the Community Charter provides that Council may amend a Five Year Financial Plan by bylaw at any time;

AND WHEREAS Council may, by bylaw, pursuant to the Community Charter provide for a revitalization tax exemption program;

AND WHEREAS Council wishes to establish a major industry revitalization tax exemption program for all property of Class 4, "Major Industry", as defined in Section 4 of the Prescribed Class of Property Regulation B.C. Reg. 438/81 as amended.

AND WHEREAS the Community Charter provides that a revitalization tax exemption program bylaw may only be adopted after notice of the proposed bylaw has been given in accordance with Section 227 of the Community Charter and Council has given this notice;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited, for all purposes, as the "**Year 2005 – 2009 Financial Plan Amendment Bylaw No. 1780**".
2. That Bylaw No. 1768, "Year 2005 – 2009 Financial Plan Bylaw", be amended by attaching "Appendix B" attached hereto and identified as "Schedule A" and declared to be the "Major Industrial Revitalization Tax Exemption Area and Program".

3. In this bylaw:

"Base Amount" means an assessed value of land and improvements used to calculate Municipal property tax payable on a parcel located in the Revitalization Area during the Base Amount Year;

"Base Amount Year" means the calendar year prior to the first calendar year in respect of which an Agreement set out in Schedule "B" applies to a parcel in the Revitalization Area;

“Full Assessment” means the amount of Municipal property tax that would be payable in respect of a parcel in the revitalization area after the calendar year during which an Agreement set out in Schedule “B” is made, as if the Agreement had never been made;

“Revitalization Area” means the properties shown on Schedule “A”.

4. There is established a revitalization tax exemption program which includes the following:

- (1) Property tax exemptions prescribed by this bylaw in respect of
 - (a) construction of a new improvement, in excess of 10% of the existing assessment for improvements

in respect of parcels located within the Revitalization Area shown on Schedule “A”;

- (2) the maximum exemption under this bylaw must not exceed the increase in the assessed value of improvements on the parcel between:

- (a) the year before the construction or alteration began, and
 - (b) the year in which the tax exemption certificate under this bylaw is issued;

- (3) the maximum term of a revitalization tax exemption is:

- (a) 5 years, plus
 - (b) a single renewal, subject to this bylaw and the Agreement set out in Schedule “B”, for a term of an additional 5 years, subject to Council approval;

- (4) In respect of the Revitalization Area shown in Schedule “A”:

The amounts of exemptions provided under this bylaw are such that the Municipal property tax payable is the Municipal tax rate for Class 4 multiplied by:

Years 1-5: “base amount”

- (i) Year 6: base amount plus 20% of difference between base amount and full assessment;
 - (ii) Year 7: base amount plus 40% of difference between base amount and full assessment;

- (iii) Year 8: base amount plus 60% of difference between amount and full assessment;
 - (iv) Year 9: base amount plus 80% of difference between base amount and full assessment;
 - (v) Year 10: full assessment.
- 5. The bylaw does not apply to a parcel unless:
 - (1) The parcel is located in one of the areas shown on Schedule "A";
 - (2) The Parcel is Class 4; and
 - (3) The owner of the parcel has entered into an Agreement with the City substantially in the form of and with the content of the Agreement attached as Schedule "B".
- 6. Once the conditions established under Section 3 and the Agreement set out in Schedule "B" have been met, a revitalization tax exemption certificate must be issued for the parcel in accordance with the Agreement;
- 7. The revitalization tax exemption certificate must, in accordance with the conditions established in Section 3 and the Agreement set out in Schedule "B", specify the following:
 - (1) the amount of the tax exemption or the formula for determining the exemption;
 - (2) the term of the tax exemption;
 - (3) the conditions on which the tax exemption is provided.
- 8. If an Owner requests a tax exemption under the bylaw, the Owner must apply to the City Clerk, in writing and must submit the following with the application:
 - (1) A certificate that all taxes assessed and rates, charges and fees imposed on the Land have been paid and where taxes, rates or assessments are payable by installments, that all installments owing at the date of the certificate have been paid,
 - (2) A completed written application in a form prescribed by Council and available in the office of the City Clerk,

- (3) Description of the new improvements or the alteration of the existing improvement that would be eligible under the bylaw for a Municipal tax exemption,
- (4) An examination fee in the amount of \$100.00,
- (5) A copy of the Agreement duly executed by and on behalf of the Owner.

Read a **FIRST** time this 2nd day of May, 2005.

Read a **SECOND** time this 2nd day of May, 2005.

Read a **THIRD** time this 2nd day of May, 2005.

PUBLIC NOTICE posted at City Hall and published in the Grand Forks Gazette on May 4th, 2005 and on May 11th, 2005, in accordance with the requirements of Section 227 of the Community Charter.

FINALLY ADOPTED this 16th day of May, 2005.

Mayor Jake Raven

City Clerk Lynne Burch

C E R T I F I C A T E

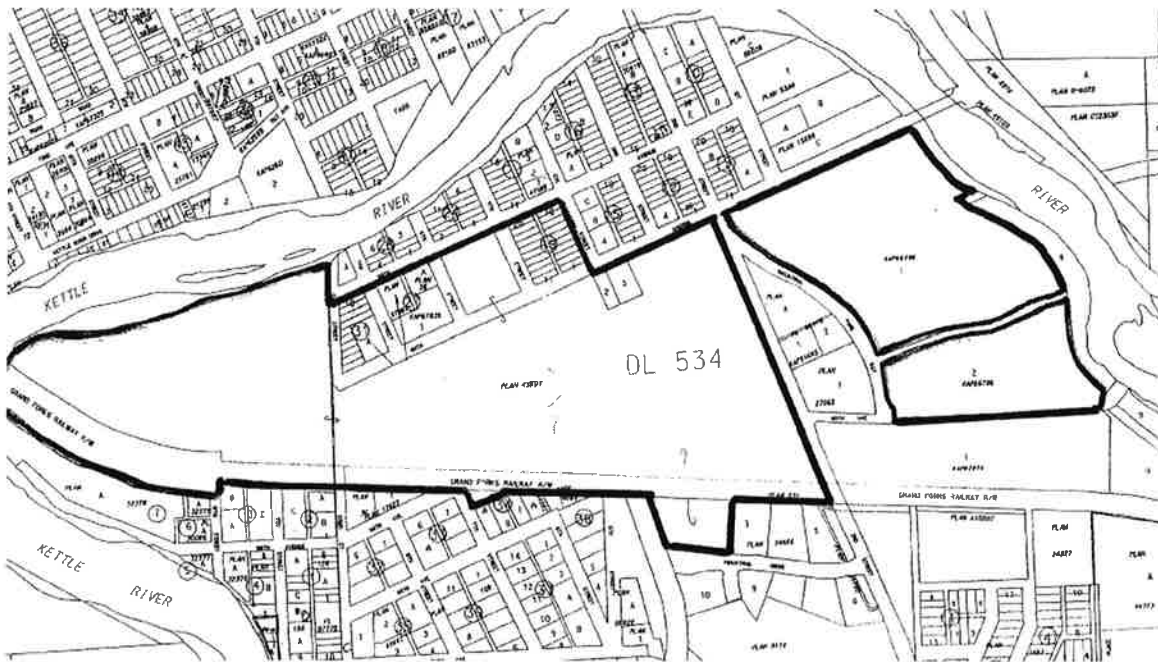
I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1780,
as passed by the Municipal Council of the City of Grand Forks
on the 16th day of May, 2005.

Clerk of the Municipal Council of the
City of Grand Forks

Appendix "B"

Major Industrial Revitalization Tax Exemption Area & Program

- Lot A, D.L. 382, S.D.Y.D., Plan 32378
- Lot 1-20, Block 19, D.L. 534, S.D.Y.D., Plan 36
- Lot 1, D.L. 382 & 534, S.D.Y.D., Plan 43597 – 570-68th Avenue
- Lot 1, D.L. 534, S.D.Y.D., Plan KAP67835
- Parcel A, Block 27, D.L. 534, S.D.Y.D., Plan 36
- Lot A, Block 27, D.L. 534, S.D.Y.D., Plan 37967
- Parcel A, Block 31, D.L. 534, S.D.Y.D., Plan 36
- Lot 7-10, Block 31, D.L. 534, S.D.Y.D., Plan 36
- Lot 5, Block 34, D.L. 534, S.D.Y.D., Plan 108
- Parcel 1, D.L. 534, S.D.Y.D., Plan KAP66796 – 6641 Industrial Park Way
- Lot 2, D.L. 534, S.D.Y.D., Plan KAP67972 – 6526 Industrial Park Way



REASONS AND OBJECTIVES:

The ***Major Industrial Revitalization Tax Exemption Area*** is created in an effort to encourage major industry to expand and upgrade their production facilities, stabilizing the local economy and maintaining employment levels.

Objectives of the tax exemption area include:

- Keeping these production facilities updated with modern technology, with minimal impact on the environment.
- Encouraging spin-off employment opportunities for other local suppliers.
- Expanding the municipal assessment base.
- Maintaining or increasing jobs.

Schedule B

Revitalization Tax Exemption Agreement

THIS AGREEMENT dated for reference the day of , 2005.

BETWEEN

Address
GRAND FORKS, B. C.
V0H 1H0

("Owner")

AND

CITY OF GRAND FORKS
420 Market Avenue
P.O. BOX 220
GRAND FORKS, BC
V0H 1H0

("City")

GIVEN THAT

- A. The City has under the bylaw defined in this Agreement established a revitalization tax exemption program, for the purpose of encouraging revitalization of an area of the Municipality,
- B. The Lands that are the subject of this Agreement are located in an area designated by the City's Council as a revitalization area,
- C. The Owner is a registered Owner of the Lands defined in this agreement,
- D. This Agreement contains the terms and conditions respecting the provision of a Municipal property tax exemption under the bylaw defined in this Agreement,
- E. The Owner and the Municipality wish to enter into this Agreement and register it against the title to the Lands as a covenant under Section 219 of the Land Title Act.

THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements contained in this Agreement and the payment by the Owner to the City of consideration in the amount of \$10,00 (Ten) Dollars, the receipt and

sufficiency of which are acknowledged by the City, the City and Owner covenant and agree with each other as follows:

DEFINITIONS

1. In this Agreement the following words have the following meanings:

“Agreement” means this Agreement, including the standard charge terms contained in this Agreement, together with the General Instrument defined in this Agreement;

“Bylaw” means “Year 2005-2009 Financial Plan Amendment Bylaw No. 1780”, which designated the Major Industry Revitalization Tax Exemption Area and outlined the Program and is in force from time to time;

“Dispose” means to transfer by any method and includes assign, give, sell, grant, charge, convey, bequeath, devise, lease, rent or sublet, divest, release or agree to do any of those things;

“General Instrument” means the Form C under the Land Title (Transfer Forms) Regulation, as amended and all schedules and addends to the Form C charging the Lands and citing the terms and conditions of this Agreement as the “standard charge terms” for the purposes of the Form C;

“Lands” means the lands legally described in Item 2 of the General Instrument and any part into which the Lands are subdivided;

“Land Title Office” means the Kamloops Land Title Office or its successor;

“Owner” means the transferor described in the General Instrument and any subsequent owner of the Lands or any parts into which the Lands are subdivided and includes any person who is a registered owner in fee simple of the Lands from time to time;

TERM

2. The Owner covenants and agrees with the City that the term of this Agreement is:

- (1) 5 years commencing on January 1 of the first calendar year after the calendar year referred to in the reference date of this Agreement was made,

- (2) a renewal term of an additional 5 years, subject to Council approval.

APPLICABLE IMPROVEMENTS

3. The tax exemption provided for under the bylaw applies in respect of:
 - (1) a construction of a new improvement, or

REVITALIZATION TAX EXEMPTION CERTIFICATE

4.
 - (1) Once the Owner has completed the construction of the new improvement referred to in Section 3, and the City has issued an occupancy permit under the City's Building Regulation Bylaw, in force from time to time, in respect of the new improvement, the City's Council must issue a revitalization tax exemption certificate to the Owner for the Lands of the Owner and the Lands are otherwise in compliance with this Agreement.
 - (2) A revitalization tax exemption certificate must, in accordance with the bylaw and this Agreement, specify the following:
 - (a) the amount of the tax exemption or the formula for determining the exemption;
 - (b) the term of the tax exemption;
 - (c) the conditions on which the tax exemption is provided;

TAX EXEMPTION

5. So long as a revitalization tax exemption certificate in respect of the Lands has not been cancelled, the Lands are exempt to the extent, for the period and subject to the conditions provided in the certificate, from Municipal property taxation.
6. The revitalization tax exemption certificate may be cancelled by the Council of the City:
 - (1) On the request of the Owner, or
 - (2) If any of the conditions in the certificate are not met.

CONDITIONS

7. *[For the purposes of Section 6(2) of this Agreement, describe any conditions whereby the certificate will be cancelled. These could include such matters as maintenance of employment levels or other performance baselines that the City requires to be met in order for this to proceed.]*

OWNERS OBLIGATIONS

8. The Owner must pay to the City the cost of all tie-ins of works and services associated with the new improvements or alteration to improvements, to existing storm and sanitary sewers, water mains, water meters, driveways and other Municipal services.
9. The Owner must comply with
 - (1) all enactments, laws, statutes, regulations and Order of any authority having jurisdiction, including bylaws of the City, and
 - (2) all federal, provincial, municipal and environmental licenses, permits and approvals required under applicable enactments relating to the Lands and Improvements

OBLIGATIONS OF CITY

10. The City must issue a revitalization tax exemption certificate to the Owner in respect of the Lands once the Owner has applied for and obtained an occupancy permit from the City under the City's Building Regulation Bylaw, in force from time to time, in relation to the new improvements or alterations to an existing improvements, so long as the Owner and the Lands are otherwise in compliance with the Bylaw and this Agreement.

CITY'S RIGHTS AND POWERS

11. Nothing contained or implied in this Agreement prejudices or affects the City's rights and powers in the exercise of its functions or its rights and powers under any public and private statutes, bylaws, orders or regulations to the extent the same are applicable to the Lands, all of which may be fully and effectively exercised in relation to the Lands as if the Agreement had not been executed and delivered by the Owner.

GENERAL PROVISIONS

12. It is mutually understood, agreed and declared by and between the parties, that the City has made no representations, covenants, warranties, guarantees, promises or agreements (oral or otherwise), express or implied with the Owner other than those expressly contained in this Agreement.

13. The Owner covenants and agrees to use best efforts to do or cause to be done, at the expense of the Owner, all acts reasonably necessary to grant priority to this Agreement as a covenant over all charges and encumbrances which may have been registered against the title to the Lands in the Land Title Office, save and except those specifically approved in writing by the City or in favour of the City.
14. The covenants set forth in this Agreement shall charge the Lands pursuant to Section 219 of the Land Title Act and shall be covenants the burden of which shall run with the Lands and bind the Lands and every part or parts thereof, and every part to which the Lands may be divided or subdivided, whether by subdivision plan, strata plan, or otherwise.
15. The covenants set forth in this Agreement shall not terminate if and when a purchaser becomes an owner in fee simple of the Lands or any portion thereof, but shall charge the whole of the interest of such purchaser and shall continue to run with the Lands and bind the Lands and all future owners for the time being of the Lands or any portion thereof, except the Owner will be entitled to a partial discharge of this Agreement with respect to any subdivided parcel of the Lands on acceptance of the works and on compliance by the Owner with all requirements under this Agreement with respect to the subdivided portion of the Lands.
16. It is further expressly agreed that the benefit of all covenants made by the Owner herein shall accrue solely to the City and this Agreement may only be modified by agreement of the City with the Owner, or discharged by the City pursuant to the provisions of Section 219 of the Land Title Act and this Agreement. All of the costs of the preparation, execution, and registration of any amendments or discharges shall be borne by the Owner.
17. This Agreement shall enure to the benefit of and is binding on the parties and their respective heirs, executors, administrators, successors and assigns.
18. The Owner shall, on the request of the City, execute and deliver or cause to be executed and delivered, all such further transfers, agreements, documents, instruments, easements, statutory rights of way, deeds and assurances and do and perform, or cause to be done and performed, all such acts and things as may be, in the opinion of the City, necessary to give full effect to the intent of this Agreement.
19. Time is of the essence of this Agreement.

20. This Agreement constitutes the entire agreement between the Owner and the City with regard to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written of the City with the Owner.
21. Any notice or other communication required or contemplated to be given or made by any provision of this Agreement shall be given or made in writing and whether delivered personally (and if so shall be deemed to be received when delivered) or mailed by prepaid registered mail in any Canada Post Office (and if so, shall be deemed to be delivered on the sixth business day following such mailing except that, in the event of interruption of mail service notice shall be deemed to be delivered only when actually received by the party to whom it is addressed), so long as the notice is addressed as follows:

to the Owner at:

Address
Grand Forks, B. C.
V0H 1H0
Attention: [insert contact]

and: **to the City at:**

City of Grand Forks
7217 4th Street
P.O.BOX 220
Grand Forks, BC
V0H 1H0
Attention: City Clerk

or to such other address to which a party hereto from time to time notifies the other parties in writing.

22. (a) No amendment or waiver of any portion of this Agreement shall be valid unless in writing and executed by the parties to this Agreement.
- (b) Waiver of any default by a party shall not be deemed to be a waiver of any subsequent default by that party.
23. This Agreement is not intended to create a partnership, joint venture, or agency between the Owner and the City.
24. This Agreement shall be construed according to the laws of the Province of British Columbia.

25. A reference in this Agreement to the City or the Owner includes their permitted assigns, heirs, successors, officers, employees, and agents.
26. This Agreement is effective from and after the reference date in this Agreement, but only if this Agreement has been executed and delivered by the Owner and executed by the City.
27. The parties intend, by their execution and delivery of this Agreement, to create a covenant granted to the City under Section 219 of the Land Title Act and a contract executed and delivered to the City under seal.
28. Unless otherwise expressly provided in this Agreement, whenever the City is permitted to make or give any decision, direction, determination or consent, the City may act in its sole discretion, but will act reasonably.
29. Unless otherwise expressly provided in this Agreement, the expense of performing the obligations and covenants of the Owner contained in this Agreement and of all matters incidental to them, is solely that of the Owner.
30. The Owner represents and warrants to the City that:
 - (1) all necessary corporate actions and proceedings have been taken by the Owner to authorize its entry into performance of this Agreement;
 - (2) upon execution and delivery on behalf of the Owner, this Agreement constitutes a valid and binding contractual obligation of the Owner;
 - (3) neither the execution and delivery, not the performance of this Agreement shall breach any other Agreement or obligation or cause the Owner to be in default of any other Agreement or obligation, respecting the Lands, and
 - (4) the Owner has the corporate capacity and authority to enter into and perform this Agreement.

As evidence of their agreement to be bound by the terms of this instrument, the parties hereto have executed the Land Title Office Form C which is attached hereto and forms part of this Agreement.

END OF DOCUMENT

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1881R

A Bylaw to Repeal Bylaw No. 1881 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1881 and all its amendments thereto in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1881, cited for all purposes as the "Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw No. 1881" and any amendments thereto, be hereby repealed.
2. This bylaw may be cited as "**The City of Grand Forks Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal Bylaw No. 1881R, 2014**".

INTRODUCED on the 21st day of July, 2014

Read a **FIRST** time this ____ day of ____, 2014.

Read a **SECOND** time this ____ day of ____, 2014.

Read a **THIRD** time this ____ day of ____, 2014.

FINALLY ADOPTED this _____ day of ____, 2014.

Mayor Brian Taylor

Corporate Officer, Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1881R as adopted by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1881

A BYLAW TO RENEW THE MAJOR INDUSTRIAL REVITALIZATION AREA
TAX EXEMPTION AS PROVIDED FOR IN BYLAW NO. 1780
FOR PROPERTY LEGALLY DESCRIBED AS
LOT 1, DISTRICT LOTS 382 AND 534, S.D.Y.D., PLAN 43597 AND
PARCEL A, DISTRICT LOT 534, S.D.Y.D., PLAN KAP77809
=====

WHEREAS Section 226 of the Community Charter allows Council to provide for a Revitalization Tax Exemption by amending the financial plan;

AND WHEREAS Bylaw No. 1780 was adopted in 2005 which amended the Five Year Financial Plan to provide for a Major Industrial Revitalization Tax Exemption Area and Program;

AND WHEREAS a Major Industrial Revitalization Area Tax Exemption Certificate was issued with respect to lands described as:

Lot 1, D.L. 382 and 534, S.D.Y.D., Plan 43597
Parcel A, D.L. 534, S.D.Y.D., Plan KAP77809

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That the Major Industrial Revitalization Area Tax Exemption provided for Lot 1, District Lots 382 and 534, S.D.Y.D., Plan 43597 and Parcel A, District Lot 534, S.D.Y.D., Plan KAP77809, under the Major Industrial Revitalization Area Tax Exemption Certificate, issued October 18, 2005 and identified as Schedule "A", attached to this bylaw, be renewed for an additional 5-year term, upon expiry of the current term.
2. This bylaw may be cited, for all purposes, as the "**Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw No. 1881**".

Read a **FIRST** time this 17th day of August, 2009.

Read a **SECOND** time this 17th day of August, 2009.

Read a **THIRD** time this 17th day of August, 2009.

FINALLY ADOPTED this 8th day of September, 2009.

Brian Taylor - Mayor

Lynne Burch - City Clerk

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1881,
as passed by the Municipal Council of the Corporation
of the City of Grand Forks on the 8th day of September, 2009.

Clerk of the Municipal Council of the Corporation
of the City of Grand Forks



Community Charter
(Section 226)

MAJOR INDUSTRIAL REVITALIZATION AREA TAX EXEMPTION CERTIFICATE

- Take Notice that the lands described as follows:

Parcel Identifier: - 016 341 911
- 026 249 944

Legal Description: - Lot 1, District Lots 382 and 534, S.D.Y.D., Plan 43597
- Parcel A, District Lot 534, S.D.Y.D., Plan KAP77809

Which said lands are the subject of a Revitalization Tax Exemption Agreement between the Corporation of the City of Grand Forks and Pope & Talbot Ltd.

- Take notice that the amounts of exemptions provided under this bylaw are such that the municipal property tax payable is the Municipal tax rate for Class 4 multiplied by:

Years 1-5: "base amount"

Year 6: base amount plus 20% of difference between base amount and full assessment

Year 7: base amount plus 40% of difference between base amount and full assessment

Year 8: base amount plus 60% of difference between base amount and full assessment

Year 9: base amount plus 80 % of difference between base amount and full assessment

Year 10: full assessment

- Take notice that the term of the tax exemption is 5 years commencing on January 1 of the first calendar year after the calendar year identified in this certificate, plus one renewal term of an additional 5 years, subject to Council approval.

- Take notice that this tax exemption is conditional upon:

The property owner agreeing to invest significant capital into the manufacturing facilities on the owner's property in the tax exemption area. The improvements will consist of upgraded lumber manufacturing equipment, installation of lumber drying kilns to maximize the drying capacity, construction of an approximate 37,000 square foot addition to the planer mill, and upgraded shipping facilities. The additional improvements to the planer mill must remain in an operational state on property occupied by Pope & Talbot Ltd. and in the event that the improvements are dismantled or removed, they must be replaced

with other equipment, buildings or technology that further enhances the original goals of the project.

This certificate is dated this 18th day of October, 2005.

Dan Zabinsky, CMA
DEPUTY CLERK / TREASURER
Corporation of the City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1912R

A Bylaw to Repeal Bylaw No. 1912 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1912 and all its amendments thereto in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1912, cited for all purposes as the "Amendment to the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw No. 1912" and any amendments thereto, be hereby repealed.
2. This bylaw may be cited as "**The City of Grand Forks Amendment to the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Repeal Bylaw No. 1912R, 2014**".

INTRODUCED on the 21st day of July, 2014

Read a **FIRST** time this ____ day of ____, 2014.

Read a **SECOND** time this ____ day of ____, 2014.

Read a **THIRD** time this ____ day of ____, 2014.

FINALLY ADOPTED this _____ day of ____, 2014.

Mayor Brian Taylor

Corporate Officer, Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1912R as adopted by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1912

**A BYLAW TO AMEND THE MAJOR INDUSTRIAL REVITALIZATION AREA
TAX EXEMPTION RENEWAL (INTERFOR) BYLAW NO. 1881**

=====

WHEREAS Section 226 of the Community Charter allows Council to provide for a Revitalization Tax Exemption by amending the financial plan;

AND WHEREAS Bylaw No. 1780 was adopted in 2005, which amended the Five Year Financial Plan to provide for a Major Industrial Revitalization Tax Exemption Area and Program;

AND WHEREAS Bylaw No. 1881 was adopted in 2009, renewing the Major Industrial Revitalization Area Tax Exemption Certificate for an addition five year term;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw No. 1881 be amended by deleting Schedule "A" in its entirety and replacing it with a new Schedule "A", identified as Appendix 1 attached to this bylaw.
2. This bylaw may be cited, for all purposes, as the "**Amendment to the Major Industrial Revitalization Area Tax Exemption Renewal (Interfor) Bylaw No. 1912**".

Read a **FIRST** time this 14th day of February, 2011.

Read a **SECOND** time this 14th day of February, 2011.

Read a **THIRD** time this 14th day of February, 2011.

FINALLY ADOPTED this 28th day of February, 2011.

Brian Taylor – Mayor

Diane Heinrich, Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1912
as passed by the Municipal Council of the Corporation
of the City of Grand Forks on the 28th day of February, 2011.

Corporate Officer
of the Municipal Council of the Corporation
of the City of Grand Forks

APPENDIX 1
attached to Bylaw No. 1912

SCHEDULE "A"



Community Charter
(Section 226)

**MAJOR INDUSTRIAL REVITALIZATION AREA TAX EXEMPTION
CERTIFICATE**

- Take Notice that the lands described as follows:

Parcel Identifier: - 028 356 691

Legal Description: - Lot 1, District Lots 382 and 534, S.D.Y.D., Plan KAP91480

Which said lands are the subject of a Revitalization Tax Exemption Agreement between the Corporation of the City of Grand Forks and International Forest Products Ltd.

- Take notice that the amounts of exemptions provided under this bylaw are such that the municipal property tax payable is the municipal tax rate for Class 4 multiplied by:
Years 1-5: "base amount"
Year 6: base amount plus 20% of difference between base amount and full assessment
Year 7: base amount plus 40% of difference between base amount and full assessment
Year 8: base amount plus 60% of difference between base amount and full assessment
Year 9: base amount plus 80 % of difference between base amount and full assessment
Year 10: full assessment
- Take notice that the term of the tax exemption is 5 years commencing on January 1 of the first calendar year after the calendar year identified in this certificate, plus one renewal term of an additional 5 years, subject to Council approval.
- Take notice that this tax exemption is conditional upon:

The property owner agreeing to invest significant capital into the manufacturing facilities on the owner's property in the tax exemption area. The improvements will consist of upgraded lumber manufacturing equipment, installation of lumber drying kilns to maximize the drying capacity, construction of an approximate 37,000 square foot addition to the

planer mill, and upgraded shipping facilities. The additional improvements to the planer mill must remain in an operational state on property occupied by Pope & Talbot Ltd. and in the event that the improvements are dismantled or removed, they must be replaced with other equipment, buildings or technology that further enhances the original goals of the project.

This certificate is dated this 18th day of October, 2005.

Diane Heinrich
CORPORATE OFFICER
for the Corporation of the City of Grand Forks

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Sasha Bird, Manager of Development & Engineering Services
Date: August 18, 2014
Subject: Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014
Recommendation: **RESOLVED THAT** Council give final reading to Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014.

BACKGROUND: The City of Grand Forks Water Regulations and Rates Bylaw No. 1501 was adopted in 1997 and requires updating to meet the current requirements for management and maintenance of the waterworks system of Grand Forks. The proposal is to have City Council repeal the existing bylaw and adopt a new bylaw which is similar to bylaws currently in use by other municipalities and cities in the Province.

At the June 23rd, 2014 Committee of the Whole meeting, Committee of the Whole recommended Council receive Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014 and refer the bylaw to the Regular Meeting of Council scheduled for July 21, 2014, for first, second and third readings.

At the July 21st, 2014 Regular Meeting of Council, Council approved Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014 and gave the bylaw first, second and third readings.

Benefits or Impacts of the Recommendation:

General: The objective is to rescind Water Regulations & Rates Bylaw 1501, 1997.

Strategic Impact: To allow for adoption of an updated bylaw that reflects current requirements and allows for better management of City infrastructure.

Financial: The City will have the ability to better manage the supply and distribution of water within the City and forecast financial requirements more accurately.

Policy/Legislation: Council's authority to amend or repeal bylaws comes from the Community Charter.

Attachments: 1) Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014

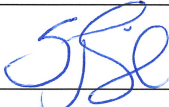
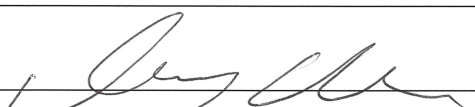
Recommendation: **RESOLVED THAT** Council give final reading to Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014.

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**
-

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1501-R

**A BYLAW TO REPEAL THE WATERWORKS REGULATIONS AND RATES
BYLAW NO. 1501, 1997**

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1501 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1501, cited for all purposes as the “City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997” and all amendments thereto, be hereby repealed.
2. This bylaw may be cited as “**The City of Grand Forks Water Regulations and Rates Repeal Bylaw No. 1501-R, 2014**”.

Read a **FIRST** time this 21st day of July, 2014.

Read a **SECOND** time this 21st day of July, 2014.

Read a **THIRD** time this 21st day of July, 2014.

FINALLY ADOPTED this 18th day of August, 2014.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1501-R as adopted
by the Municipal Council of the City of Grand Forks on the 18th day of August,
2014.

Corporate Officer of the Municipal Council of the
Corporation of the City of Grand Forks

Date

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering Services
Roger Huston, Manager of Operations

Date: August 18, 2014

Subject: Water Regulations Bylaw No. 1973, 2014

Recommendation: **RESOLVED THAT** Council give final reading to Water Regulations Bylaw No. 1973, 2014.

BACKGROUND: The City of Grand Forks Water Regulations & Rates Bylaw No. 1501 was adopted in 1997 and requires updating to meet the current requirements for management and maintenance of the waterworks system of Grand Forks. The proposal is to have City Council adopt a new Water Regulations Bylaw which is similar to bylaws currently in use by other municipalities and cities in the Province, but structured to meet our community's needs.

At the June 23rd, 2014 Committee of the Whole Meeting, the Committee of the Whole recommended Council receive the introduction of the new Water Regulations Bylaw No. 1973, 2014 and refer the Bylaw to the Regular Meeting of Council scheduled for July 21, 2014, for first, second and third readings.

At the July 21st, 2014 Regular Meeting of Council, Council approved Water Regulations Bylaw No. 1973, 2014 and gave the bylaw first, second and third readings.

Benefits or Impacts of the Recommendation:

General: The objective is to rescind Water Regulations & Rates Bylaw 1501, 1997 and all amendments thereto and to adopt an updated, legislated bylaw that is workable and enforceable by City staff.

Strategic Impact: To update the Bylaw to reflect current requirements and allow for better management of City infrastructure.

Financial: The City will have the ability to better manage the supply and distribution of water within the City and forecast financial requirements more accurately.

Policy/Legislation: Council's authority to regulate water supply and usage comes from the Community Charter.

Attachments: 1) Water Regulations Bylaw No. 1973, 2014

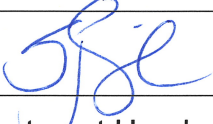
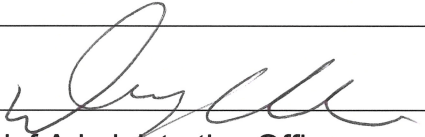
REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT** Council give final reading to Water Regulations Bylaw No. 1973, 2014.

- OPTIONS:**
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

WATER REGULATIONS BYLAW NO. 1973

A bylaw to provide for the regulation and use of the water system of the City of Grand Forks

WHEREAS the City of Grand Forks has established and operates a water system pursuant to its powers under the Community Charter, for the purpose of providing water to the residents, institutions, commercial and industrial users, and all other consumers in the City;

AND WHEREAS the City Council of the City of Grand Forks deems it necessary to set the rates, fees, charges and terms and conditions under which water may be supplied, protected and used;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. TITLE

- 1.1 This bylaw may be cited for all purposes as the “**Water Regulations Bylaw No. 1973, 2014**”.

2. DEFINITIONS

- 2.1 In this Bylaw, unless the context otherwise requires:

“**Agricultural User**” means any Owner of land in the Agricultural Land Reserve or bona fide agricultural land that is connected to the Waterworks System;

“**Applicant**” means any Owner or duly authorized agent making an application for Service, Water Connection/Disconnection, or the Turn-on or Turn-off of water;

“**Backflow Preventer**” means a mechanical apparatus installed in a water system that prevents the backflow of contaminants into the potable Waterworks System;

“**Bi-monthly**” means every two-month period;

“**Bone Fide Agricultural Land**” means land used for agricultural purposes, as defined by the BC Assessment Authority;

“Bylaw Enforcement Officer” means a person in a class prescribed under section 273 (c) of the *Community Charter* who is designated by a local government as a bylaw enforcement officer, and every Peace Officer;

“City” means the Corporation of the City of Grand Forks;

“City specifications” means the specifications, drawings and other standards for works and services established under the **Subdivision, Development and Servicing Bylaw No. 1424, 1994**.

“Collector” means the Person appointed from time to time by Council as the Collector;

“Collector’s Roll” means a list of each property served by the Waterworks System that is liable to water charge, and which designates the Owner as a Domestic User, a Non-Domestic User, an Agricultural User or a combination thereof;

“Commercial” means all industrial, utility and business properties as defined as Class 2,4,5 and 6 under the *B.C. Assessment Act* and any institutional and apartment buildings with three or more units and any residential with two or more units within the same assessment folio, upon written application by the Owner;

“Council” means the Municipal Council of the Corporation of City of Grand Forks;

“Curb Stop” means the valve on a Service pipe located on the street or lane at or near an Owner’s Parcel Boundary;

“Customer” means any person, company, or corporation who has opened a service account with the City for the purpose of being supplied water from the City Waterworks System;

“Domestic User” means any Owner of land connected to the Waterworks System using water for residential household requirements, sanitation, fire prevention, or lawn and garden irrigation purposes;

“Dwelling Unit” means a building or a part of a building in which a person or persons live. This means one or more rooms are to be used as or designed as a residence, which contains sleeping, cooking and sanitary facilities and has an independent entrance, either directly from outside a building or from a common hallway inside a building.

“Manager of Operations” means the individual appointed by Council to manage and oversee the day-to-day operation of the Waterworks System or his/her designate and, along with other City staff, to administer this bylaw;

“Meter Pit” means a chamber installed below or above the ground over a residential or irrigation water Service for the purpose of installing a Water Meter;

“Non-Domestic User” means any Owner of land connected to the Waterworks System that is not using water as a Domestic User or Agricultural User;

“Occupier” has the same meaning as in the Community Charter, as amended from time to time;

“Owner” has the same meaning as in the Community Charter, as amended from time to time;

“Parcel Boundary” means the line that defines the perimeter of a parcel of land;

“Person” includes a corporation, partnership or party, and the Personal or legal representatives of a Person to whom the context can apply, according to law;

“Service” means and includes the supply of water to any Owner or any lot, and all the pipes, valves, fittings, meters, connections and other things necessary for the purpose of such supply;

“Service Connection” means the connecting line from the Waterworks System to the Parcel Boundary, and includes all related pipes, shut off valves and other appurtenances;

“Single-family Detached Dwelling” means a Dwelling Unit generally designed for and occupied by one family;

“Sprinkling” means to allow water from the City’s water supply to enter onto lawns, gardens and other outdoor areas;

“Turn-off” means to discontinue the Service to any Owner or any lot by closing a Curb Stop or by such other means as the City finds appropriate;

“Turn-on” means to commence the Service to any Owner or any lot by opening a Curb Stop or by such other means as the City finds appropriate;

“Water Connection” means the pipes and appurtenances on private property used or intended to be used to conduct water from the Curb Stop to the private property;

“Water Meter” means an apparatus or device used for measuring the volume of water passing through it, and includes any accessories such as a remote reader device and the connecting cable;

“Water User” means any Person who is the Owner or agent for the Owner of any premises to which the Service is provided, and also any Person who is the Occupier of any such premises, and also any Person who is actually a user of water supplied to any premises;

“Waterworks System” means the entire water system of the City, including, without limitation, the distribution system and the intake, reservoirs, and any water treatment facilities.

3. GENERAL PROVISIONS

3.1 To the extent that the City has not already established the Service of water supply, the City hereby establishes the Service of supplying water to the City through the Waterworks System and operating, constructing, maintaining and regulating the Waterworks System.

3.2 The City does not guarantee water pressure, continuous supply or direction of water flow. The City reserves the right at any time, without notice, to change the operating pressure, to shut off water or to change the direction of flow. The City, its officers, employees, nor agents shall be liable for any damage or other loss caused by changes in water pressure, shutting off water or change in direction of flow or by reason of the water containing sediments, deposits, or other foreign matter.

3.3 Nothing contained in this bylaw shall be construed to impose any liability on the City to provide water to any Person or property or to provide a continuous supply of water or water of any particular quantity or quality.

3.4 Any supply of water by the City is subject to the following conditions, in addition to the other conditions set out in this Bylaw:

- (a) the City is not responsible for the failure of the water supply as a result of any accident or damage to the Waterworks System;
- (b) the City is not responsible for any excessive water pressure or lack of water pressure;
- (c) the City is not responsible for any temporary stoppage of water supply on account of alterations or repairs to the Waterworks System,

whether such arises from the negligence of any Person in the employ of the City or another Person, or through natural deterioration or obsolescence of the Waterworks System or otherwise.

4. APPLICATIONS FOR SERVICE CONNECTION AND WATER CONNECTION

- 4.1 An Owner or an Owner's duly authorized agent must make an application to the City to install a Service Connection from the Waterworks System to the Owner's Parcel Boundary, and a Water Connection from the Curb Stop to his or her private property, and shall submit the application on the required form(s), as provided by the City and amended from time to time. Such Applicant shall, on making the application, pay to the City the applicable fee(s) as set out in **Schedule A**.

5. CONSTRUCTION OF THE SERVICE CONNECTION

- 5.1 Upon a completed application being received for the installation of a Service Connection, and payment of applicable fee(s) in full, a contractor pre-approved by the City may install a Service Connection from the Waterworks System to the Parcel Boundary and a Curb Stop at the Parcel Boundary.
- 5.2 An Owner is responsible for the installation of a Service Connection and a Curb Stop at the Parcel Boundary, at his or her sole cost.
- 5.3 Each property shall have only one Service Connection except where a separate connection is required by the Manager of Operations.
- 5.4 The size of the pipe to be used in providing a Service Connection to any premises and also the position in the street in which the Service Connection is to be laid shall be determined by the Manager of Operations.
- 5.5 No work of any kind in relation to a Service Connection, either for the laying of a new Service Connection or repair of an existing Service Connection, shall be done by any Person other than a contractor approved by the Manager of Operations.

6. CONSTRUCTION OF THE WATER CONNECTION

- 6.1 Upon a completed application being received for the installation of a Water Connection, and payment of the applicable fee(s) in full, the Owner may install a Water Connection from the Curb Stop to the Owner's private property, and the Manager of Operations shall classify the Owner as either a Domestic User, a Non-domestic User, an Agricultural User, or any combination thereof.
- 6.2 An Owner is responsible for the installation of a Water Connection, at his or her sole cost.
- 6.3 Installation of a Water Connection must comply with the following requirements:

- (a) the type and size of pipe used for the Water Connection must meet the standards for piping as determined by the Manager of Operations or his/her designate;
 - (b) all Water Connection lines shall be installed to provide a minimum depth of 1.5 metres cover;
 - (c) where required by the Manager of Operations, a Backflow Preventer must be installed at the building as close as possible to the entrance point of the Water Connection into the building; and
 - (d) after the Water Connection lines have been installed, the Owner must not backfill the excavation until the installation of the Water Connection has been inspected and approved by the City.
- 6.4 No work of any kind in relation to a Water Connection, either for the laying of a new Water Connection or repair of an existing Water Connection, shall be done by any Person other than a contractor approved by the Manager of Operations.
- 6.5 The Owner is solely responsible for supplying, installing and maintaining the Curb Stop and the connection or joint at the property line between the Service Connection and the Water Connection.
- 6.6 The Owner is responsible for any damage caused by the Owner to the Curb Stop and must immediately notify the Manager of Operations of any such damage.
- 6.7 Where required by the Manager of Operations, an Owner shall install a pressure-reducing device on his or her property, to the satisfaction of the Manager of Operations.
- 6.8 An Owner is responsible for maintaining the Water Connection and Backflow Preventer in good repair and in a clean and sanitary condition at all times, and must remedy any defect in the Water Connection as soon as the Owner becomes or is made aware of the defect. The Owner must immediately advise the Manager of Operations of any defect in the Water Connection.

7. WATER TURN-OFF / TURN-ON

- 7.1 All applications for the Turn-off or Turn-on of the water Service must be made in writing to the Manager of Operations not less than forty-eight (48) hours before the Turn-off or Turn-on is required.
- 7.2 On application by a property Owner or duly authorized agent, on the required form(s) as provided by the City and amended from time to time, the applicant shall pay the applicable fee as set out in **Schedule A**.

- 7.3 Any Person who applies to the City for the Turn-on of the Service shall provide to the Manager of Operations confirmation that the Water Connection was satisfactorily tested, inspected and approved by the City.
- 7.4 No Person shall make an application for the Turn-off of the Service from any premises in use, or occupied by any other Person, until such use or occupation has ceased, the premises have been vacated, or the occupying Person consents.
- 7.5 Any unauthorized Person found to have turned the water on or off is guilty of an offence under this bylaw and will be subject to a penalty in accordance with Section 12.11.

8. WATER DISCONNECTION/RECONNECTION

- 8.1 When any building within the City is removed, demolished or abandoned, application for disconnection of a water Service shall be made in writing, by the property Owner, on the required form(s) as provided by the City and amended from time to time and delivered to the City Office. Until such application has been submitted, water rates may be charged as prescribed in **Schedule A** to the property Owner.
- 8.2 All applications for the disconnection or reconnection of the water Service must be made in writing to the Manager of Operations not less than one (1) week before the disconnection/reconnection is required.
- 8.3 On application by a property Owner or duly authorized agent, on the required form(s) as provided by the City and amended from time to time, the applicant shall pay the applicable fee as set out in **Schedule A**.
- 8.4 Any Person who applies to the City for reconnection of the Service shall provide to the Manager of Operations confirmation that the Water Connection was satisfactorily tested, inspected and approved by the City.
- 8.5 Any unauthorized Person found to have disconnected from or reconnected to the water Service is guilty of an offence under this bylaw and will be subject to a penalty in accordance with Section 12.11.

9. RESTRICTIONS ON USE OF WATER

- 9.1 Council may at such times and for such length of time as is considered necessary or advisable by Council, restrict or prohibit irrigation, yard and garden Sprinkling, car washing and private pool filling to reduce water usage when it considers water to be in short supply and every Person shall abide by such restriction or prohibition.

- 9.2 The City may at such times and for such length of time as is considered necessary or advisable by Council, restrict or prohibit other water uses when it considers water to be in short supply and every Person shall abide by such restriction or prohibition.

10. WATER METERS

- 10.1 Every Owner of property that receives the supply of water from the Waterworks System shall, at the sole cost of the Owner, purchase a Water Meter from the City and shall install the Water Meter on his or her property in compliance with the provisions of this bylaw.
- 10.2 Notwithstanding Section 10.1, the City shall supply and install Water Meters to those properties built prior to January 1, 2015, free of charge.
- 10.3 Only one Water Meter shall be installed for each Water Connection on a property.
- 10.4 The Manager of Operations may determine and specify the type and size of Water Meters for each type of property and use, considering the Manager of Operation's estimate of water consumption and other factors considered relevant by the Manager of Operations.
- 10.5 Every Water Meter shall be installed by a certified plumber or qualified contractor retained by the Owner of the parcel and approved by the Manager of Operations.
- 10.6 Where water services a single building on private property, the Water Meter shall be located in the building as close as possible to the entrance point of the Water Connection into the building, unless otherwise approved by the Manager of Operations.
- 10.7 Notwithstanding Section 10.6, the Owner of each newly constructed Single-family Detached Dwelling in the City shall install a water meter within the Dwelling Unit or a Meter Pit, as per current industry standards as determined by the Manager of Operations, with a Water Meter at the Parcel Boundary. For clarity, a newly constructed single-family detached dwelling is any single-family detached dwelling constructed after adoption of this bylaw. The City will provide a water meter free of charge up until July 31, 2015.
- 10.8 Where water services multiple-unit housing or Commercial, industrial or institutional property, the Water Meter must be located within a meter room or some other location approved by the Manager of Operations.
- 10.9 The Owner shall maintain the Water Meter on his or her property in good repair and shall not tamper with the Water Meter in any manner. The Owner shall

provide adequate protection for the Water Meter against freezing, heat and other severe conditions that might damage the Water Meter.

- 10.10 If any breakage, stoppage or other irregularity in a Water Meter is observed by an Owner, the Owner shall notify the Manager of Operations immediately.
- 10.11 If a Water Meter installed on a property is destroyed, lost or damaged in any way, the Owner shall repair or replace the Water Meter at his or her sole cost.
- 10.12 An Owner must, at all reasonable times, provide adequate, convenient, and unobstructed access to the City for inspecting and reading the Water Meter.
- 10.13 No Person shall remove or in any way disturb a Water Meter except under the direction of the Manager of Operations.
- 10.14 The Service shall not be activated to a property until a Water Meter has been installed on the property and any Meter Pit has been inspected by the City and found to be in compliance with this bylaw.
- 10.15 If the City or an Owner questions the accuracy of the record of a Water Meter, the City shall designate a qualified professional to remove and test the Water Meter.
- 10.16 If the test performed under Section 10.15 discloses that the Water Meter is not less than 98% accurate in recording the water passing through the Water Meter, the party questioning the accuracy of the Water Meter shall pay the meter testing fee specified in **Schedule A**. If the test performed under Section 10.15 discloses that the Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the cost of the test shall be borne by the City.
- 10.17 If the test performed under Section 10.15 discloses that the Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the City shall repair or replace the Water Meter, at its own cost.
- 10.18 If the test performed under Section 10.15 discloses that the Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the Manager of Operations shall adjust the Owner's water bill by the amount of the inaccuracy for a period not exceeding one (1) year. The adjustments shall only apply to the Owner who overpaid or underpaid and not to any subsequent Owner of the property.

11. FAILURE TO INSTALL A WATER METER

- 11.1 If an Owner fails to install a Water Meter as required by this bylaw, the City may, upon giving notice to the Owner, install a Meter Pit and Water Meter at the Curb Stop at the sole cost of the Owner. Prior to and including July 31, 2015 the

Owner will be responsible for the difference in cost between in-home installation and Meter Pit installation. After July 31, 2015 the Owner will be responsible for all costs associated with installation.

12. OFFENCES AND PROHIBITIONS

12.1 No Person shall:

- (a) connect or maintain any connection to, or use water from the Waterworks System without first obtaining permission from the Manager of Operations in accordance with this bylaw;
- (b) connect, cause to be connected or allow to remain connected any building on any property already connected to the Waterworks System to any other source of water;
- (c) connect, cause to be connected or allow to remain connected to the Waterworks System any pipe, fixture, fitting, container, appliance or apparatus, in any manner which, under any circumstances, could cause or allow any part of the Waterworks System to become contaminated;
- (d) sell, dispose of or otherwise give away water from the City Waterworks System;
- (e) connect any apparatus, fitting, or fixture to the Waterworks System which may in any way harm the Waterworks System.

12.2 No Person shall cause, permit or allow any device or apparatus of any kind to be or remain connected to the Waterworks System or allow it to be operated in such a manner as to cause sudden large demands for water or otherwise affect the stability of water pressure in the Waterworks System and, for the purposes of this section, such prohibited devices and apparatuses include, without limitation:

- (a) booster pumps;
- (b) quick opening valves or quick closing valves;
- (c) flush meters;
- (d) rod hopper water closets;
- (e) water-operated pumps or siphons;
- (f) standpipes;
- (g) large outlets.

- 12.3 Notwithstanding Section 12.2, an Owner may apply to the Manager of Operations in writing for permission to connect a prohibited device or apparatus to the Waterworks System. Upon receiving permission from the Manager of Operations, the Owner may connect a prohibited device or apparatus to the Waterworks System, subject to any terms and conditions imposed by the Manager of Operations.
- 12.4 No Person shall destroy, injure, obstruct access to, or tamper with any hydrant, valve, Curb Stop, pipe, pump or other fixture of the Waterworks System or the Water Connection and no Person shall in any manner make any additions, alterations or other changes to the Waterworks System or the Water Connection.
- 12.5 No Person shall use water from the Waterworks System unless that usage is recorded by a properly functioning Water Meter that is installed and maintained in accordance with this bylaw.
- 12.6 No Person shall install any piping or other works designed to allow water from the Waterworks System to be used without that usage being recorded by a Water Meter.
- 12.7 Where the Manager of Operations considers that a Person has violated Section 12.5 or 12.6, the City may install a Meter Pit with a Water Meter at or near the Parcel Boundary of the property either on the property or on the adjacent highway.
- 12.8 Where the City has installed a Meter Pit with a Water Meter under Section 12.7, the Owner of the property in respect of which the Meter Pit with a Water Meter was installed shall pay to the City a fee equal to the cost incurred by the City to install the Meter Pit and Water Meter, including the cost of the pit and meter.
- 12.9 Where a Person has violated Section 12.4, 12.5 or 12.6, the Owner of the property in respect of which the violation has occurred shall pay to the City an unrecorded water usage penalty as set out in Municipal Ticket Information Bylaw No. 1957, and additional charges as described in **Schedule A**, whether or not the City has installed a Meter Pit with a Water Meter at or near the Parcel Boundary under Section 12.7.
- 12.10 Charges imposed under Section 12.8 or 12.9 are due and payable within 30 days of the date on which an invoice setting out the amount of the fee is mailed to the address of the Owner as shown on the assessment roll for the property referred to in those Sections and if unpaid on December 31 of the year in which the charges became due and payable, may be collected in the same manner and with the same remedies as property taxes.

- 12.11 Any Person who contravenes any of the provisions of this Bylaw is liable upon summary conviction to a minimum fine of not less than One Thousand Dollars (\$1000.00) and a maximum fine of Ten Thousand Dollars (\$10,000.00) and the cost of prosecution. Every day during which there is an infraction of this bylaw shall constitute a separate offence.

13. SHUT OFF OF WATER SUPPLY

- 13.1 The Manager of Operations may shut off the supply of water to any property for any or all of the following reasons:

- (a) a request for Turn-off or discontinuance of the Service;
- (b) maintaining, repairing, renovating, replacing, disinfecting or otherwise operating the Waterworks System;
- (c) an emergency that threatens the safety of the Waterworks System or the public;

and the City may shut off the supply of water to any property for any or all of the following reasons;

- (d) non-compliance with any provision of this bylaw;
- (e) shortage of water supply pursuant to Section 9.1 or 9.2 of this bylaw.

14. NOTICES OF WATER SHUT OFF

- 14.1 Where water supply is to be shut off for non-compliance with any provision of this bylaw, the City will give thirty (30) days notice to the Owner.
- 14.2 Where water supply is to be shut off for reason of non-compliance with any provision of this bylaw, the City will give the Person affected the opportunity to make representations to Council in respect of such non-compliance.
- 14.3 Where water supply is to be shut off for reason of shortage of water supply pursuant to Section 9.1 or 9.2 of this bylaw, the City will give at least seven (7) days notice, but no notice will be given where safety of life or property is at risk.
- 14.4 Where water supply is to be shut off for maintenance, repair, renovation, replacement, disinfection or other operation of the Waterworks System, the City will give at least two (2) working days notice for scheduled work, but no notice will be given where safety of life or property is at risk.
- 14.5 Notice under Sections 14.1, 14.3 and 14.4 may be given by one or more of the following:

- (a) posting notice on the property;
 - (b) providing notice on an Owner's water bill;
 - (c) mailing notice to the address supplied by the Owner or the address of the property;
 - (d) telephoning the Owner, which may include speaking directly to the Owner or leaving a message at the telephone number supplied by the Owner.
- 14.6 The City is not responsible for any notice failing to reach an Owner or other Water User prior to the shut off of water.

15. WATER USE CHARGES

- 15.1 Property Owners shall be responsible for payment of all rates for water used and consumed on properties owned by them.
- 15.2 The user rates and charges specified in **Schedule A** are imposed and levied for water Services supplied by the City. All such rates shall be due and payable on or before the date shown as the DUE DATE on the Bi-monthly billing rendered by the City. These rates may also be paid on the City's Tax/Utility Preauthorized Pre-Payment Plan.
- 15.3 User rates and charges not paid by the DUE DATE shall be subject to an overdue account penalty, as set out in the current **Fees and Charges Bylaw**, on the working day after the DUE DATE and monthly thereafter.
- 15.4 For any new water Service connected to the City system during a Bi-monthly billing period, full basic charges for the billing period will apply and the user rates relating to consumption shall be based on recorded consumption. If no meter reading is available, the user rate will be prorated over the number of days from connection to the end of the billing period.
- 15.5 For any water Service disconnected or reconnected from the City system, Section 8 of this bylaw shall apply. Should the property Owner elect to have water Service to a building turned on or off, as described in Section 7 of this bylaw, water basic charges and user rates will continue to be charged.
- 15.6 The charges prescribed in **Schedule A** to cover the cost of disconnecting or reconnecting the service or turning the water supply "off" or "on" shall apply.
- 15.7 User rates shall be invoiced on a Bi-monthly basis.
- 15.8 Upon application, the City will permit qualifying customers, to make equal monthly payments. The payments will be calculated to yield during the period

ending in December, the total estimated amount that would be payable by the customer during the year. Application will be accepted at any time of the year. All accounts will be reconciled in December.

A customer will qualify for the plan provided the account is not in arrears and the customer expects to be on the plan for at least one (1) year.

The equal payment plan may be terminated by the customer, or the City, if the customer has not maintained his credit to the satisfaction of the City. The City deems credit to be unsatisfactory if, for any reason, two payments fail to be honoured. On the reconciliation date, or termination, the amounts payable by the customer to the City for water Service actually consumed during the equal payment period will be compared to the sum of equal payments made during the period. Any resulting amount owing by the customer will be paid to the City. An excess of payments over charges will be paid or credited by the City to the customer. If such amounts are less than \$10.00 (ten dollars), they will be carried forward and included in the calculation of the equal payments for the next period.

- 15.9 All rates and charges remaining unpaid on the 31st day of December in each year shall be added to and form part of the taxes payable in respect of the land and improvements therein, and shall be entered on the Collector's Roll as taxes in arrears.

16. INSPECTION

- 16.1 The Manager of Operations and any Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of inspecting and ascertaining whether the regulations and requirements of this Bylaw are being observed.
- 16.2 No Person shall obstruct or interfere with the Manager of Operations or any Bylaw Enforcement Officer in the performance of his or her duties or the exercise of his or her powers under this bylaw.

17. SEVERABILITY

- 17.1 If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.

18. REPEAL

- 18.1 The "Corporation of the City of Grand Forks Waterworks Regulation Bylaw No. 1501, 1997" and all amendments thereto are hereby repealed.

19. ENACTMENT

19.1 This bylaw is to take effect upon adoption by the Council of the Corporation of the City of Grand Forks.

READ A FIRST TIME this 21st day of July, 2014.

READ A SECOND TIME this 21st day of July, 2014.

READ A THIRD TIME this 21st day of July, 2014

FINALLY ADOPTED this 18th day of August , 2014.

Mayor

Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1973, as passed by the Municipal Council of the City of Grand Forks on the 18th day of August, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

SCHEDULE "A"

SERVICE CHARGES

1. *Charges for installation of water service:*

- (a) Residential: 19 mm diameter (3/4") & 24.5 mm diameter (1")

***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (b) Commercial, Industrial & Institutional

***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (c) Renewal (upgrading, including meter retrofit)

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- d) Additional service costs not included in (a), (b), and (c) above:

- i) Service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length)
- ii) Restoration including but not limited to: asphalt road repair, concrete curb, sidewalk (concrete), and boulevard landscaping

2. *Charges for each time the water supply is turned on/off*

During normal working hours (Monday – Friday) \$ 50.00

3. *Charges for after-hours callout – evenings, weekends, statutory holidays*

Private property issue \$ 250.00

4. Purchase of water from City Bulk Water Facility

Rate per cubic meter or portion thereof \$ 4.00

5. Water Meter Installation – subject to Sections 10.2, 10.7 & 11.1

(a) Standard in-house installation

At Cost by Contractor, plus 15%

(b) In-house installation with modifications*

At Cost by Contractor, plus 15%

(c) Pit meter

At Cost by Contractor, plus 15%

* Any modifications to water meter installation that result in the requirement for a manual read of the meter will result in a reading charge.

6. Additional Charges

(a) Manual meter reading charge – per occurrence \$ 25.00

(a) Meter re-read at Customer's request – per occurrence \$ 25.00

(b) Meter testing at Customer's request – per occurrence At Cost

(c) Water meter tampering charge – per occurrence \$ 200.00

(d) Charge for damage due to tampering

At Cost by Contractor for installation of new water meter plus the water meter tampering charge.

Schedule A
Bylaw No. 1973
Page 3 of 3

7. User Rates – Effective July 1, 2014

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$28.50		\$7.00	\$0.113	
Commercial Office Properties (water use restricted to staff washroom)		\$26.50	\$7.00	\$0.113	
Commercial (Class06) Properties not listed below		\$59.00	\$7.00	\$0.124	
Large Industrial (Class 04) Properties		\$59.00	\$7.00	\$0.124	
Commercial laundry, car wash Properties		\$59.00	\$7.00	\$0.124	
Hotels, Restaurants, Malls		\$59.00	\$7.00	\$0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		\$59.00	\$7.00	\$0.124	
Buildings not connected to Water System on lots where service is available		\$21.50	\$7.00		
Residential Properties not metered	\$45.25		\$7.00		\$16.40

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Sasha Bird, Manager of Development & Engineering Services
Date: August 18, 2014
Subject: Municipal Ticket Information Bylaw No. 1957, 2013
Recommendation: **RESOLVED THAT** Council give final reading to Municipal Ticket Information Amendment Bylaw No. 1957-A2, 2014.

BACKGROUND: The City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013 requires an updated schedule for a newly-instated fee for unrecorded usage of water from the Waterworks System.

At the June 23rd, 2014 Committee of the Whole meeting, the Committee of the Whole recommended Council receive Bylaw No. 1957-A2 as an amendment to Municipal Ticket Information Bylaw No. 1957, 2013 and refer the amendment bylaw to the Regular Meeting of Council scheduled for July 21st, 2014, for first, second and third readings.

At the July 21st, 2014 Regular Meeting of Council, Council approved Municipal Ticket Information Bylaw No. 1957-A2, 2014 and gave the bylaw first, second and third readings.

Benefits or Impacts of the Recommendation:

General: The objective is to amend the bylaw with an added schedule to reflect current rates/charges.

Strategic Impact: N/A

Financial: The City will have the ability to recover costs resulting from abuse of the supply and distribution of the Waterworks System.

Policy/Legislation: Council's authority to amend or repeal bylaws comes from the Community Charter.

Attachments: 1) Municipal Ticket Information Amendment Bylaw No. 1957-A2, 2014

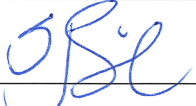
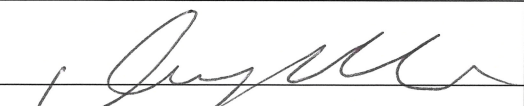
Recommendation: **RESOLVED THAT** Council give final reading to Municipal Ticket Information Amendment Bylaw No. 1957-A2, 2014.

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1957-A2

**A Bylaw to Amend the City of Grand Forks
Municipal Ticket Information Bylaw No. 1957, 2013**

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WHEREAS Council may, by bylaw, amend the provisions of the Municipal Ticket Information Bylaw No. 1957, pursuant to the Local Government Act;

AND WHEREAS Council desires to amend the Municipal Ticket Information Bylaw No. 1957, 2013 by adding a Schedule 11, as described below;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. That the Municipal Ticketing Information Bylaw No. 1957, 2013 be amended by adding Schedule 11, as follows:

SCHEDULE 11

Bylaw No. 1973 “Water Regulations Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Unrecorded usage of water from the Waterworks System	12.9	\$750.00

2. That this bylaw may be cited as the “**City of Grand Forks Municipal Ticket Information Amendment Bylaw No. 1957-A2, 2014**”.

READ A FIRST TIME this 21st day of July, 2014.

READ A SECOND TIME this 21st day of July, 2014.

READ A THIRD TIME this 21st day of July, 2014.

FINALLY ADOPTED this 18th day of August, 2014.

Brian Taylor, Mayor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1957-A2 as passed
by the Municipal Council of the City of Grand Forks on the
18th day of August, 2014.

Corporate Officer for the
Municipal Council of the City of Grand Forks

Date